

**RESOLVE #R-2013-001 AUTHORIZING EXPENDITURES FROM OVERLAY, TIF  
REVENUES, UNDESIGNATED FUND BALANCE, CAPITAL PROJECTS, AND  
SEWER RESERVE ACCOUNTS**

Whereas, the Town Manager is authorized to allow expenses to be charged to reserve accounts if the amount is less than \$5,000 and the expenditure is later ratified by the Town Council; and,

Whereas, the expenditures noted in the column titled "Resolve Needed" must be ratified by the Bucksport Town Council for each reserve account:

	<u>Account</u>	<u>Project Description</u>	<u>Project Total</u>	<u>Resolve Number</u>	<u>Resolve Amount</u>	<u>Resolve Needed</u>
<b><u>Capital Projects</u></b>						
	Wastewater Treatment Facility	RELOCATE CONTROL PANEL PUMP STATION 1,	63,718.47	R-2011-146	58,670.00	<b>5,048.47</b>
		CONSTRUCT BUILDING TO HOUSE CONTROL PANEL,				
		INSPECT 3000' OF INTERCEPTOR SEWER				
	Public Safety Building	INSTALL NEW ELECTRICAL AND AIR DROP LINES	12,878.70	R-2012-45	8,500.00	<b>1,576.72</b>
		FOR APPARATUS		R-2012-123	1,651.98	
				R-2012-123	1,150.00	
	Highway Improvement	SIDEWALKS	9,148.63	R-2012-49	6,800.00	<b>2,348.63</b>
	Waterfront	PLISGA & DAY RESEARCH WORK ASSOCIATED WITH MAINE COASTAL PROGRAM RIGHT OF WAY DISCOVER GRANT PROGRAM	3,219.00	R-2012-55	3,000.00	<b>219.00</b>
		REPLACE 3 FLOATS	11,389.31	R-2012-87	7,725.50	<b>563.85</b>
				R-2012-123	3,099.96	
	Town Office Equipment	UPGRADE SERVER	3,788.37	R-2012-86	3,628.52	<b>12.51</b>
		UPGRADE SERVER		R-2012-123	147.34	
<b><u>Overlay -</u></b>						
		FY 2012 ABATEMENTS	1,508.31	n/a	n/a	<b>1,508.31</b>
		"PAPER TALKS" PAYMENT 8/5/11	850.00	n/a	n/a	<b>850.00</b>
<b>TOWN COUNCIL EXPENSES:</b>						
		<b>TOWN MANAGER RETIREMENT:</b>				
		GOVCONNECTION - LAPTOP ACCESSORIES	811.64	n/a	n/a	<b>811.64</b>
		SHEEHAN'S FLORIST - 2 CENTERPIECES	70.00	n/a	n/a	<b>70.00</b>

	MACLEOD'S - RETIREMENT DINNER	2,325.00	n/a	n/a	<b>2,325.00</b>
	PERKINS-FIELDS, RETIREMENT SCRAPBOOK	287.00	n/a	n/a	<b>287.00</b>
	GOLD STAR - TABLECLOTH CLEANING	40.70	n/a	n/a	<b>40.70</b>
	STITCHES BY STILES - QUILTING & MATERIAL	71.49	n/a	n/a	<b>71.49</b>
	AWARDS SIGNAGE - RETIREMENT CLOCK	125.00	n/a	n/a	<b>125.00</b>
	<b>TOWN MANAGER REPLACEMENT:</b>				
	<u>BUCKSPORT ENTERPRISE - AD FOR NEW MANAGER</u>	<u>135.59</u>	<u>n/a</u>	<u>n/a</u>	<u><b>135.59</b></u>
	<u>AIRFARE - INTERVIEW MICHAEL BRENNAN</u>	<u>623.20</u>	<u>n/a</u>	<u>n/a</u>	<u><b>623.20</b></u>
	<u>LODGING - INTERVIEW MICHAEL BRENNAN</u>	<u>79.99</u>	<u>n/a</u>	<u>n/a</u>	<u><b>79.99</b></u>
	<u>RELOCATION - MICHAEL BRENNAN</u>	<u>4,000.00</u>	<u>n/a</u>	<u>n/a</u>	<u><b>4,000.00</b></u>
	<u>POSTMASTER - MAIL NEWSLETTER TO VOTERS</u>	<u>943.26</u>	<u>n/a</u>	<u>n/a</u>	<u><b>155.76</b></u>
<b><u>TIF -</u></b>					
	DEVELOPING A CURRICULUM AT VERSO PAPER	4,300.00	n/a	n/a	<b>4,300.00</b>
	<b><u>Undesignated Fund Balance</u></b>				
	BANGOR GAS LITIGATION	52.50	R-2009-87	n/a	<b>52.50</b>
<b><u>Sewer Reserve</u></b>					
	BANGOR GENERATOR - GENERATOR REPAIRS	3,052.30	n/a	n/a	<b>3,052.30</b>
	BANGOR GENERATOR - STATION #2 GENERATOR	2,343.99	n/a	n/a	<b>2,343.99</b>

Be it resolved by the Bucksport Town Council in town council assembled that the expenses for the reserve accounts listed above that have been authorized by the Town Manager be ratified by the Bucksport Town Council as presented.

**Acted on July 26, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

## **RESOLVE #R-2013-002 AUTHORIZING BALANCES TO BE CARRIED FORWARD**

Be it resolved by the Bucksport Town Council in town council assembled that the following balances be carried forward:

Account	Amount
Orland's share of balance of expenses for accounts 531-01 to 531-95 and 531-97 (\$7706.48) and revenues for accounts 53-4002 and 53-4003 except revenues received from Verso and Hannaford (\$4453.46)	\$12,159.94
Account #51-2203 Balance of Animal Shelter Fees to be transferred to Animal Shelter Reserve	\$4,475.92
Account #56-7002 Balance Recreation fees to be transferred to Recreation Revenue Reserve	\$5184.88
Account#56-7008 Balance Waterfront fees to be transferred to Waterfront Reserve	\$764.66

**Acted on July 26, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-003 AUTHORIZING AUDIT SERVICES RELATED TO THE  
FISCAL YEAR 2012 AUDIT**

Whereas, the Town of Bucksport conducts an audit of the financial statements of the governmental activities, business-like activities, each major fund, and the aggregate remaining fund information, which collectively compromise the basic financial statements of the Town of Bucksport at the end of each fiscal year; and,

Whereas, the Town of Bucksport has set aside funds under General Government/ Administration to conduct an annual audit of the financial records of the town; and,

Whereas, the Town of Bucksport has made contracts with governmental auditing firms for each of the past several years to conduct such audits; and,

Whereas, the Town of Bucksport has negotiated with RHR Smith & Company, Certified Public Accountants to conduct an audit of the financial statements of the governmental activities, business-like activities, each major fund, and the aggregate remaining fund information, which collectively compromise the basic financial statements of the Town of Bucksport at the end of the 2012 fiscal year; and,

Whereas, RHR Smith & Company, Certified Public Accountants has agreed to audit the financial statements of the Town of Bucksport under the following terms:

Audit	Cost for Services Not to Exceed
Municipal Audit	\$7,500
Ambulance Department Audit	\$2,065
Sewer Department Audit	\$3,065

Be it resolved by the Bucksport Town Council in town council assembled approve this agreement between the Town of Bucksport and RHR Smith.

Be it further resolved that copies of the audit report, once completed, be submitted to the Bucksport Town Council for review and acceptance.

**Acted on July 12, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Jeffrey Robinson)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-004 TO SEND TO THE SOLID WASTE COMMITTEE A  
REQUEST TO CHANGES IN POLICIES AT THE TRANSFER STATION TO  
INCREASE STAFF SAFETY**

Whereas, the Town of Bucksport maintains a Transfer Station to collect solid Waste; and,

Whereas, current policies do not require that all trash be bagged in acceptable containers; and,

Whereas, the transfer station currently has a pay per bag system; and,

Whereas, loose trash is difficult to price; and,

Whereas, loose trash can also be a safety hazard; and,

Whereas, a request has been made by the Transfer Station Operator to change the Transfer Station policies to require that all trash be delivered in bags or other acceptable containers:

Be it resolved by the Bucksport Town Council in town council assembled send to the Solid Waste Committee for review changes to the Town of Bucksport Transfer Station policy

**Acted on July 12, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Jeffrey Robinson)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-005 ACCEPTING A GRANT FOR THE BUCKSPORT BAY  
HEALTHY COMMUNITIES COALITION (BBHCC) FROM THE BINGHAM  
PROGRAM**

Whereas, the Town of Bucksport provides administrative services for the BBHCC; and,

Whereas, the BBHCC seeks funding from time to time to provide community based services;  
and,

Whereas, the BBHCC applied to the Bingham Program Foundation for a grant to support the  
implementation of a social marketing campaign to prevent and reduce personal violence; and,

Whereas, the BBHCC received word it was awarded a grant in the amount of \$3,500 from the  
Bingham Program Foundation to provide social marketing services to prevent and reduce  
personal violence:

Be it resolved by the Bucksport Town Council in town council assembled approve the  
acceptance of the grant award to BBHCC from the Bingham Program Foundation.

**Acted on July 12, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Jeffrey Robinson)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-006 ACCEPTING A GRANT FOR THE BUCKSPORT BAY  
HEALTHY COMMUNITIES COALITION FROM UNITED WAY OF EASTERN  
MAINE**

Whereas, the Town of Bucksport provides administrative services for the BBHCC; and,

Whereas, the BBHCC seeks funding from time to time to provide community based services;  
and,

Whereas, the BBHCC applied to United Way of Eastern Maine to implement the Healthy Living  
Program; and,

Whereas, the BBHCC received word it was awarded a grant in the amount of \$5,000 from  
United Way of Eastern Maine to implement the Healthy Living Program:

Be it resolved by the Bucksport Town Council in town council assembled approve the  
acceptance of the grant award to BBHCC from United Way of Eastern Maine.

**Acted on July 12, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Jeffrey Robinson)**

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2013-007 TO APPROVE EXPENDITURES FROM THE AMBULANCE/  
EMERGENCY SERVICES CAPITAL IMPROVEMENT ACCOUNT**

Whereas, the Town of Bucksport maintains Emergency Services and Ambulance Services, and;

Whereas, the Town of Bucksport Ambulance requested and received approval for funding of a new EMS Stretcher under the Capital Improvement Plan; and,

Whereas, the Town of Bucksport Ambulance has been utilizing this stretch as a “demo” for several weeks pending new fiscal year funding; and,

Whereas, the Town of Bucksport Ambulance has received the invoice for the new Stretcher in the amount of \$15,329.16; and,

Whereas, the Town of Bucksport Ambulance was awarded a Maine Municipal Association Safety Grant in the amount of \$2,000.00 to help offset the cost of this stretcher

Be it resolved by the Bucksport Town Council in town council assembled approve expenditure from the Ambulance Capital Improvement Fund (57-571-59) in the amount of \$15,329.16.

**Acted on July 12, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Jeffrey Robinson)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2013-008 TO SCHEDULE A PUBLIC HEARING TO ACCEPT A  
COMMUNITY ENTERPRISE COMMUNITY DEVELOPMENT BLOCK GRANT**

Whereas, the Town of Bucksport maintains facilities throughout the community; and,

Whereas, the Town of Bucksport is seeking to increase access and make improvements to the river walk; and,

Whereas, the amount awarded to the community through the State of Maine's CDBG Community Enterprise Program is \$150,000.00; and,

Whereas, the Town of Bucksport will finance its obligation through in-kind work and funds withdrawn from reserves:

Be it resolved by the Bucksport Town Council in town council assembled accept the State of Maine CDBG Community Enterprise Program grant.

**Acted on July 12, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Jeffrey Robinson)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-009 TO SEND TO SEWER COMMITTEE A PROPOSED  
EXTENSION OF THE WASTEATER OPERATING CONTRACT BETWEEN THE  
TOWN OF BUCKSPORT AND MAINE WATER COMPANY**

Whereas, the Town of Bucksport and Maine Water Company have an agreement to coordinate services for water and wastewater to the residents and customers of the Town of Bucksport; and,

Whereas, the current agreement expired on June 30, 2012; and,

Whereas, the Town of Bucksport and Maine Water Company wish to continue the contract pending agreement on terms; and,

Whereas, a revised contract has been proposed by Maine Water Company that reflects the current state of affairs since the original agreement:

Be it resolved by the Bucksport Town Council in town council assembled send to the Sewer Committee for review the proposed contract between the Town of Bucksport and Maine Water Company

**Acted on July 26, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-010 TO APPROVE EXPENDITURES FOR THE PURCHASE OF A  
NEW PICK-UP TRUCK FOR THE PUBLIC WORKS DEPARTMENT FROM THE 2013  
CAPITAL IMPROVEMENT PROGRAM**

Whereas, the Town of Bucksport requested bids to purchase a Pick-up truck for the Public Works Department; and,

Whereas, bids were to be submitted to the town no later than July 19, 2012; and,

Whereas, a total of five bids were received by the town; and,

Whereas, the bids submitted are presented as follows:

Vendor	Vehicle Type	Price
Quirk Augusta Ford	2012 Ford F-150	\$19,072.00
Darling's Ford	2012 Ford F-150	\$19,432.00
Varney GMC	2012 GMC 1500	\$19,806.00
O'Conner GMC	2013 GMC 1500	\$20,227.00
Darling's Ford	2013 Ford F-150	\$20,649.00

Whereas, the low bidder was Quirk Augusta Ford:

Be it resolved by the Bucksport Town Council in town council assembled to approve the purchase of a new Pick-up truck from Quirk Augusta Ford for \$19,072.00 with funds from the 2013 Department of Public Works Capital Improvement Fund

**Acted on July 26, 2012**

**Yes   5   No   1 (Howard)   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-011 TO APPROVE EXPENDITURES FOR THE PURCHASE OF A  
QUICK SWITCH SNOWPLOW FOR THE PUBLIC WORKS DEPARTMENT FROM  
THE 2012 CAPITAL IMPROVEMENT PROGRAM**

Whereas, the Town of Bucksport requested bids to purchase a quick switch snow plow for the Public Works Department; and,

Whereas, bids were to be submitted to the town no later than July 19, 2012; and,

Whereas, a total of five bids were received by the town; and,

Whereas, the bids submitted are presented as follows:

Vendor	EQUIPMENT TYPE	Price
Viking Cives of Maine	Viking R1142TE	\$5,996.00
Messer Truck Equipment	Henderson RSP-11	\$6,857.57
H. P. Fairfield, LLC	American Sno-plow 3910	\$7,433.00
H. P. Fairfield, LLC	Everest R132TEC	\$7,945.00
Messer Truck Equipment	Tenco TCP-11	\$9,742.79

Whereas, the low bidder was Viking Cives of Maine:

Be it resolved by the Bucksport Town Council in town council assembled to approve the purchase of a new Quick Switch Snowplow from Viking Cives of Maine for \$5,996.00 with funds from the 2013 Department of Public Works Capital Improvement Fund

**Acted on July 26, 2012**

**Yes   5   No   1 (Howard)   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-012 TO APPROVE EXPENDITURES FROM TIF REVENUES FOR  
DOWNTOWN IMPROVEMENTS**

Whereas, the Town of Bucksport entered into an agreement with Robert White to install benches along his property on Main Street (Heywood House) for the public to use who patronize Wahl's Dairy Port; and,

Whereas, over a period of time, the public damaged Mr. White's front lawn and immediate space; and,

Whereas, Mr. White has requested that the lawn and immediate space be repaired and a fence be installed along the edge of his property to stop the public from entering onto his property; and,

Whereas, to properly repair the damage and install a new fence, the steps leading from the sidewalk to his lawn must be reset; and,

Whereas, the estimated cost from Freshwater Stone to complete this work is \$1,200.00:

Be it resolved by the Bucksport Town Council in town council assembled approve the repair to the steps on the Heywood House property at a cost not to exceed \$1,200.00.

Be it further resolved by the Bucksport Town Council in town council assembled that the cost of the project be charged to the TIF Revenue Account

**Acted on July 26, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-013 TO APPROVE THE EXECUTION OF A CONSTRUCTION CONTRACT FOR THE NEW SILVER LAKE ROAD WATER STORAGE TANK BETWEEN THE MAINE WATER COMPANY AND NATGUN CORPORATION AND TO PROCEED WITH THE ADMINISTRATION AND DISTRIBUTION OF THE TOWN'S 2012 \$500,000 CDBG PUBLIC INFRASTRUCTURE GRANT IN SUPPORT OF THE PROJECT**

Whereas, the Town of Bucksport has applied for and received a Public Infrastructure Community Development Block Grant to help finance the construction of a new water storage facility (standpipe); and,

Whereas, the projected cost of the new standpipe is \$800,000 and the Town is proposing to apply for the maximum grant of \$500,000; and,

Whereas, Maine Water Company solicited bids for the construction of the new water storage facility (standpipe); and,

Whereas, two qualified bids were received and are presented below:

				BASE BID		BID ALTERNATE	
Item				<u>Natgun</u>	<u>Preload</u>	<u>Natgun</u>	<u>Preload</u>
	Water						
1	Storage Tank	1	LS	\$711,400	\$1,175,000	\$711,400	\$ 837,000
2	Site Work	1	LS	\$121,575	\$145,000	\$121,575	\$145,000
	Ledge						
3	Removal	100	CY	\$15,700	\$17,000	\$15,700	\$17,000
4	Access Shed	1	LS	\$76,288	\$67,200	\$76,288	\$67,200
	Mixing						
5	System	1	LS	\$38,500	\$39,200	\$38,500	\$39,200
	Tank						
6	Demolition	1	LS	\$15,500	\$8,700	\$15,500	\$8,700
Total Bid				\$978,963	\$1,452,100	\$978,963	\$1,114,100

Whereas, Maine Water Company has awarded the construction bid to Natgun; and,

Whereas, the Town of Bucksport is not a signatory to the contract, however CDBG funds will be used to pay a portion of these costs:

Be it resolved by the Bucksport Town Council in town council assembled to support Maine Water Company in the decision to award the construction bid to Natgun.

**Acted on July 26, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-014 ACCEPTING A CDBG COMMUNITY ENTERPRISE GRANT**

Whereas, the Town of Bucksport applied for a Community Development Block Grant under the Community Enterprise program; and,

Whereas, the Town of Bucksport received notification it has been awarded a Community Enterprise Grant in the amount not to exceed \$150,000.00; and,

Whereas, the Town of Bucksport scheduled a public hearing on July 26, 2012 at 7:00 pm to hear public comment:

Be it resolved by the Bucksport Town Council in town council assembled approve the acceptance of the CDBG Community Enterprise Grant.

**Acted on July 26, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-014-1 TO AUTHORIZE EXPENDITURES OF \$3,388.00 FROM THE  
RECREATION CAPITAL IMPROVEMENT PLAN FOR UPGRADES TO GROUNDS  
AND FIELDS**

Whereas, the Town of Bucksport maintains recreational and sports fields; and,

Whereas, these fields are regularly used by community members and the school system; and,

Whereas, from time to time these fields need improvements and upgrades in order to maintain them as a safe and useable space for outdoor recreational activities; and,

Whereas, funds are budgeted to finance these upgrades under the Recreation Capital Improvement Plan; and,

Whereas, Sports Fields, Inc., was contracted to make improvements to the soccer field (Miles Lane 3 Field) that include two cycles of Aeration, adding a topdress, overseed, and the application of fertilizer; and,

Whereas, these improvements have been completed and approved:

Be it resolved by the Bucksport Town Council in town council assembled to authorize expenditures in the amount of \$3,388.00 to be paid to Sports Fields, Inc. for upgrades to the soccer field.

**Acted on August 9, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2013-015 TO AWARD BIDS FOR GASOLINE AND DIESEL PURCHASE  
FOR THE PERIOD 8/13/2012 TO 6/30/2013**

Whereas, the Town of Bucksport accepted bids from qualified vendors for gasoline and diesel to be used in town and school vehicles for the period August 13, 2012 to June 30, 2013; and,

Whereas, bids were to be submitted to the Town no later than August 8, 2012; and,

Whereas, a total of **three** bids were received by the Town; and,

Whereas, the bids submitted are presented as follows:

<b><u>OPTION A</u></b>	<i>Gasoline</i>			<i>Diesel</i>		
<u>VENDOR</u>	<u>RACK</u> <u>8/8/12</u>	<u>MARK-</u> <u>UP</u>	<u>TOTAL</u> <u>8/8/12</u>	<u>RACK</u> <u>8/8/12</u>	<u>MARK-</u> <u>UP</u>	<u>TOTAL</u> <u>8/8/12</u>
Dysarts Service *	\$3.1277	\$0.1200	\$3.2477	\$3.2181	\$0.1200	\$3.3381
Maritime Energy **	\$3.0324	\$0.1500	\$3.1824	\$3.1358	\$0.1500	<b>\$3.2858</b>
Webber Energy	\$3.0459	\$0.1195	<b>\$3.1654</b>	\$3.2209	\$0.1095	\$3.3304

\* 1% discount if paid within 10 days from delivery

\*\* State tax will be charged then reimbursed back to Bucksport by the State

<b><u>OPTION B</u></b>		
<u>VENDOR</u>	<u>GASOLINE</u> <u>FIRM FIXED</u>	<u>DIESEL FIRM</u> <u>FIXED</u>
Maritime Energy	n/a	n/a
Dysarts Service	n/a	n/a
Webber Energy	n/a	<b>\$3.4876</b>

Whereas, the total price for any bid under Option A will vary based upon the Rack Rate; and,

Whereas, the low bidder for the purchase of gasoline under Option A was Webber Energy with a Rack Rate of \$3.0459 and a Mark-Up of \$0.1195 per gallon as of August 8, 2012; and,

Whereas, the low bidder for the purchase of diesel under Option A was Maritime Energy with a Rack Rate of \$3.1358 and a Mark-Up of \$0.15 per gallon as of August 8, 2012; and,

Whereas, the only bidder under option B, was Webber Energy with a diesel firm fixed rate of \$3.4876 per gallon:

Be it resolved by the Bucksport Town Council in Town Council assembled to award the contract for the purchase of gasoline from August 13, 2012 through June 30, 2013 to Webber Energy under Option A with a Mark-Up of \$0.1195 per gallon.

Be it further resolved that the Bucksport Town Council in town council assembled award the contract for the purchase of diesel fuel from August 13, 2012 through June 30, 2013 to Webber Energy under Option B with a Fixed Rate of \$3.4876 per gallon.

**Acted on August 9, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-016 TO AWARD BIDS FOR FUEL OIL PURCHASE FOR THE  
PERIOD 8/13/2012 TO 6/30/2013**

Whereas, the Town of Bucksport accepted bids from qualified vendors for heating fuel oil to be used in town and school buildings for the period August 13, 2012, to June 30, 2013; and,

Whereas, bids were to be submitted to the Town no later than August 8, 2012; and,

Whereas, a total of five bids were received by the Town; and,

Whereas, the bids submitted are presented as follows:

VENDOR	<b><u>OPTION 1</u> – RACK PRICE PLUS MARK-UP</b>			<b><u>OPTION 2</u> - (FIXED FIRM)</b>
	RACK PRICE (8.7.12)	MARK- UP	TOTAL BID PRICE	PRICE PER GALLON
Dysarts Service *	\$3.0951	\$0.1500	\$3.2451	\$3.3090
Irving Oil **	\$2.9290	\$0.2300	\$3.1590	n/a
Maritime Energy ***	\$2.9870	\$0.1200	<b>\$3.1070</b>	\$3.2750
Thomson's Oil & Propane	\$3.0542	\$0.1200	\$3.1742	n/a
Webber Energy	\$3.0944	\$0.0690	\$3.1634	<b>\$3.2381</b>

\* Firm price not offered if natural gas is scheduled to begin before 5/1/2013

\*\* Variable rate based on New York Harbor Cargo Mean at time of bid

\*\*\* Fixed Firm Bid Price good for Thursday August 9, 2012 only and changes daily. This option required that the town/ school take delivery of at least 90% of contracted gallons

Whereas, the total price for any bid under Option 1 will vary based upon the Rack Rate; and,

Whereas, the amount of fuel oil needed in the coming year is unknown and based on the installation of natural gas service to school and town buildings; and,

Whereas, once natural gas is available to school facilities, the amount of heating fuel oil needed will likely decrease significantly; and,

Whereas, the low bidder under Option 1 was Maritime Energy with a Rack-Rate on 8/7/2012 of \$2.987 and a Mark-Up of \$0.12; and,

Whereas, the low bidder under Option 2 was Webber Energy with a fixed rate of \$3.2381:

Be it resolved by the Bucksport Town Council in Town Council assembled to award the contract for the purchase of Fuel Oil from August 13, 2012 through June 30, 2013 to Webber Energy under Option B with a fixed rate of \$3.2381.

**Acted on August 9, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-017 TO SEND TO THE APPOINTMENTS COMMITTEE THE  
INITIAL REVIEW OF THE TOWN MANAGER**

Whereas, the Town Council of the Town of Bucksport has established a process for review of the Town Manager; and,

Whereas, the Town Council of the Town of Bucksport has completed the initial phase of the review:

Be it resolved by the Bucksport Town Council in Town Council assembled to submit the initial review to the Appointments Committee for consideration and review with the Town Manager.

**Acted on August 9, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-018 TO APPROVE THE PURCHASE OF ONE TORO RIDING  
LAWN TRACTOR UNDER THE RECREATION DEPARTMENT CAPITAL  
IMPROVEMENT PLAN (RECREATION EQUIPMENT RESERVE)**

Whereas, the Recreation Department of the Town of Bucksport requested bids from qualified vendors for the purchase of a new 60" Z-Mower; and,

Whereas, funds were dedicated under the Recreation Department Capital Improvement Plan Equipment Reserve Fund in the amount of \$9,000.00; and,

Whereas, a total of three bids were received; and,

Whereas, the bids received were as follows:

Vendor	Vehicle	Price
Bradstreet Lawn & Garden	Toro G3 Z 74915 w/ attachments	<b>\$9,158.64</b>
Hammond Tractor – Fairfield	John Deere Z950A Mower w/ attachments	\$9,861.00
Greenway Equipment Sales	John Deere Z930A w/ attachments	\$9,890.99

Whereas, the low bidder was Bradstreet Lawn & Garden,

Be it resolved that the Bucksport Town Council in Town Council assembled purchase a Toro G3 Lawn Tractor from Bradstreet Lawn & Garden for the amount of \$9,158.64.

Be it further resolved by the Bucksport Town Council in Town Council assembled that the amount of \$9,000.00 be paid from the Recreation Department Capital Improvement Plan Equipment Reserve Fund:

Be it further resolved that \$158.64 be charged from Recreation Equipment Reserves (570-09) to pay for the unfunded balance exceeded in the Recreation Department Capital Improvement Plan Equipment Reserve Fund.

**Acted on August 9, 2012**

Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-019 TO APPROVE A PROPOSED ADMINISTRATIVE CONSENT  
AGREEMENT BETWEEN THE STATE OF MAINE DEPARTMENT OF  
ENVIRONMENTAL PROTECTION AND THE TOWN OF BUCKSPORT**

Whereas, the Town of Bucksport was granted a variance from secondary treatment standards by the US Environmental Protection Agency in 1985 under section 301(h) of the Clean Water Act; and,

Whereas, in 1987 amendments to the Clean Water Act were passed that prohibited the renewal of 301(h) variances in estuarine waters if there is any impairment, no matter whether the primary treatment plant has anything to do with the impairment; and,

Whereas, those amendments were ignored by EPA until a Conservation Law Foundation Lawsuit; and,

Whereas, in 2007, the Town was notified that it will likely lose its variance; and,

Whereas, on August 12, 2011, the Town of Bucksport voted to work with the Maine Department of Environmental Protection (DEP) rather than EPA on a process that would lead to a secondary wastewater treatment plant in Bucksport; and,

Whereas, this negotiated process included the final denial of the 301(h) waiver by the EPA, renewal of the license/ permit with secondary limits, accumulations of one to three months of violations, issuance of a Notice of Violation (NOV) by the DEP; and finally, the signing of a Consent Agreement; and,

Whereas, each in the process outlines above has occurred leading to the Consent Agreement; and,

Whereas, the Consent Agreement is in place to establish a formal pathway for the upgrade of Bucksport's waste water treatment facility from primary to secondary treatment:

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the Consent Agreement between the Town of Bucksport and the Maine Department of Environmental Protection.

**Acted on August 9, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-020 TO NAME JOEL WARDWELL AS INTERIM TOWN  
COUNCIL MEMBER TO FILL AN OPEN SEAT**

Whereas, Article 2, Sec. 2.01 of the Town Charter calls for a seven (7) member Town Council;  
and,

Whereas, there is currently a vacancy on the Town Council; and,

Whereas, Article 2, Sec. 2.07 of the Town Charter describes the process for filling vacancies;  
and,

Whereas, the Town Charter calls for any vacancy in any elected office be filled for the remainder  
of the unexpired term, if any, at the next regular election following not less than sixty (60) days  
upon the occurrence of the vacancy; and,

Whereas, there is a regular election scheduled for November 6, 2012; and,

Whereas, by the Town Charter the Council by a majority vote of its members shall appoint a  
qualified person to fill the vacancy until the person elected to serve the remainder of the  
unexpired term takes office; and,

Whereas, Joel Wardwell has volunteered to fill this vacancy until the person elected to serve is  
able to assume office,

Be it resolved by the Bucksport Town Council in town council assembled to name Joel  
Wardwell to the Town Council until the person elected on November 6, 2012 assumes office.

**Acted on August 30, 2012**

**Yes   6   No   0   Abstained        (Members Absent: *Seat Vacant*)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2013-021 TO APPROVE A DONATION IN THE AMOUNT OF \$3,800 TO  
THE TOWN OF ORLAND FOR THE ORLAND DAM AND RIVER IMPOUNDMENT  
STUDY**

Whereas, the Town of Orland is conducting a study to determine the future of the Orland Dam;  
and,

Whereas, the Town of Orland has received a grant from NOAA to conduct the Orland River  
Feasibility Study; and,

Whereas, this grant is valued at approximately 50% of the \$70,000.00 cost for the study; and,

Whereas, Orland voters approved expending \$10,000.00 towards the cost of the study; and,

Whereas, in April 2012, the Town of Orland requested a financial contribution from the Town of  
Bucksport based upon the percentage of property values along the river impoundment within the  
Town of Bucksport; and,

Whereas, approximately 27% of the property value along the river is within the Town of  
Bucksport; and,

Whereas, the Town of Orland has requested a contribution in the amount of \$3,800.00

Be it resolved by the Bucksport Town Council in town council assembled to authorize  
expenditures in the amount of \$3,800.00 to be paid from Undesignated Fund Balances as a  
contribution to the Orland River Feasibility Study.

**Acted on August 30, 2012**

**Yes   0   No   7   Abstained        (Members Absent: *none*) (Vote Failed)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-022 TO APPROVE POLICY CHANGES AND UPDATES FOR THE  
BUCKSPORT AMBULANCE SERVICE**

Whereas, the Town of Bucksport maintains Ambulance Emergency Medical Services to serve the greater Bucksport region; and,

Whereas, it is important to have adequate staffing to provide a high level of service for customers of the Bucksport Emergency Medical Service; and,

Whereas, the issue of ambulance service and level of pay has been an ongoing issue (R-2012-7); and,

Whereas, increased financial pressures and difficulty maintaining appropriate staffing levels have led to changes in the operations of the Bucksport Emergency Medical Service; and,

Whereas, over the last 13 months, the Finance Committee of the Town has analyzed the issue to develop workable solutions; and,

Whereas, response rates, staffing patterns, payroll, and other issues deemed critical were considered; and,

Whereas, following this analysis a series of recommendations were made to the full council; and,

Whereas, these recommendations included new scheduling patterns and new pay structures; and,

Whereas, these recommendations also included updated and newly created policies attached herein; and,

Whereas, these scheduling, pay, and policy changes were to become effective pending council review and approval; and

Whereas, these changes should improve the quality of services offered by the Bucksport Emergency Medical Service:

Be it resolved by the Bucksport Town Council in Town Council assembled to approve these policy changes as submitted.

Be it further resolved to approve all recommended changes in policy, staffing and pay become effective on this date.

**Acted on August 30, 2012**

**Yes   5   No   0   Abstained        (Members Absent: Byron Vinton, Joel Wardwell)  
Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-023 TO INTRODUCE AMENDMENTS TO TOWN CODE,  
CHAPTER 4 AND CHAPTER 5 BUILDING STANDARDS & PROPERTY  
MAINTENANCE**

Whereas, the Town of Bucksport maintains Ordinances and codes to govern operations within the Town; and,

Whereas, the State of Maine has mandated new building codes governing all communities with populations greater than 4000; and,

Whereas, it is mandated these codes be enforced by the Town Code Enforcement Officer; and,

Whereas, to accommodate these required changes, amendments to the Town Code are required; and,

Whereas, these amendments have been reviewed by the Ordinance Committee; and,

Whereas, a public hearing is required to solicit public comment before passage by the Town Council:

Be it resolved by the Bucksport Town Council in Town Council assembled to schedule a public hearing to consider amendments to the Town Code Chapter 4 and Chapter 5 Building Standards & Property Maintenance.

**Acted on August 30, 2012**

**Yes   7   No   0   Abstained \_\_\_\_\_ (Members Absent: *none*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-024 TO AWARD THE CONTRACT FOR ENGINEERING  
SERVICES FOR ROUTE 46 RECONSTRUCTION**

Whereas, State Route 46 is partially located within the Town limits of Bucksport; and,

Whereas; the Town of Bucksport would like to have improvements made to Route 46 (R-2012-4); and,

Whereas, in February, 2012 the Town of Bucksport entered into a Municipal Partnership Agreement (MPA) with the Maine Department of Transportation (MDOT); and,

Whereas, the Town of Bucksport in cooperation with MDOT sought bids for engineering services for both sections of Route 46; and,

Whereas, these bids were due in to the Town Office by 4:00 PM on Friday, August 17, 2012; and,

Whereas, a total of six bids were submitted to the Town of Bucksport; and,

Whereas the bids were submitted as follows;

Firm	Base Fixed Costs	Additional Flexible Costs	Minimum Grand (Bid) Total
CES, Inc.	\$62,600.00	\$26,300.00	\$88,900.00
Millett Associates	\$40,000.00	\$0.00	\$40,000.00
Pine Tree Engineering	\$98,950.00	\$35,700.00	\$134,650.00
Plymouth Engineering, Inc.	\$23,668.00	\$5,800.00	\$29,468.00
Sewall	\$62,415.00	\$21,565.00	\$83,980.00
Woodard & Curran	\$59,200.00	\$31,000.00	\$90,200.00

Whereas, the Town of Bucksport estimates the total Project cost will be \$1,000,000.00, with 50% paid by MDOT; and,

Whereas, the citizens of the Town of Bucksport approved by referendum expenditures not to exceed \$500,000.00 towards this project; and,

Whereas, the MPA called for improvements to address horizontal and vertical alignment deficiencies and improvements to the intersection with Mast Hill Road by eliminating the triangle and reconfiguring it to more of a 90 degree angle; and,

Whereas, work on this portion of Route 46 will begin in the vicinity of Church Road location on Route 46 and extend northerly 1,800 feet; and,

Whereas, reconstruction on a second location on Route 46 to address vertical alignment and shoulder width deficiencies, and to improve drainage, will begin in the vicinity of the Bucksport Golf Course and extending southerly 2,000 feet; and,

Whereas, each bid made different assumptions regarding engineering needs and aspects of the construction phase including time for construction, and the need for inspectors on site; and,

Whereas, this made comparisons difficult; and,

Whereas, to compare the lowest two bids, the length of the construction phase and the amount of time allotted for onsite inspection was normalized, producing the following results;

Details for Comparison	Base Fixed Costs <sup>Δ</sup>	Estimated Adjustments w/o inspection time <sup>†</sup>	Inspection costs [(16 wks. * 20 hrs. per week = 320) @ quoted rate]	Comparable Totals
Millett Associates	\$35,100.00	\$4,900.00	\$12,800.00	\$52,800.00
Plymouth Engineering, Inc.	\$23,668.00	\$7,100.00	\$16,000.00	\$46,768.00

<sup>Δ</sup> Millett Associates bid proposal Base Fixed Costs include all engineering costs for the entire project as well as Right of Way work and other work that may not be necessary such as wetlands investigation. If work is not necessary, cost will be reduced. Minor adjustments and work will not be billed separately. Plymouth engineering Base Fixed Costs could adjust based on changes and additional work.

<sup>†</sup> Millett Estimated Adjustments include cost for ledge probes, layout of new centerline on Church Road, rework Mast Hill Road intersection. Plymouth Estimated Adjustments include estimated cost for ledge probing, Right of Way work and Project Manager Time on site

Whereas, the lowest bid, based upon provided services is Plymouth Engineering,

Be it resolved by the Bucksport Town Council in Town Council assembled to award engineering services for reconstruction of Route 46 to Millett Associates.

**Acted on August 30, 2012**

**Yes   7   No   0   Abstained        (Members Absent: *none*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-025 TO AUTHORIZE EXPENDITURES FROM THE  
RECREATION CAPITAL IMPROVEMENT RESERVE FOR UPGRADES TO  
GROUNDS AND FIELDS**

Whereas, the Town of Bucksport maintains recreational and sports fields; and,

Whereas, these fields are regularly used by community members and the school system; and,

Whereas, from time to time these fields need improvements and upgrades in order to maintain them as a safe and useable space for outdoor recreational activities; and,

Whereas, funds are budgeted to finance these upgrades under the Recreation Capital Improvement Plan; and,

Whereas, funds totaling \$5,000.00 have been allocated within the Recreational Capital Improvement Plan to make improvements to the Junior High School baseball field; and,

Whereas, funds totaling \$5,000.00 have been forwarded to the Town of Bucksport from RSU 25 to make improvements to the Junior High School baseball field; and,

Whereas, Sports Fields, Inc., was contracted to make improvements to the Junior High School baseball field; and,

Whereas, these improvements have been completed and approved by the Recreation Department at a cost of \$10,755.00.

Be it resolved by the Bucksport Town Council in town council assembled to authorize expenditures in the amount of \$10,755.00 to be paid to Sports Fields, Inc.

Be it further resolved that the remaining unfunded balance of \$755.00 be charged to the Recreation Capital Improvement Plan to pay for improvements to the Junior High School baseball field.

**Acted on August 30, 2012**

**Yes   7   No   0   Abstained        (Members Absent: *none*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-026 TO AUTHORIZE EXPENDITURES FROM THE TOWN  
OFFICE CAPITAL IMPROVEMENT EQUIPMENT RESERVE FOR TECHNOLOGY  
UPGRADES IN THE ASSESSORS' OFFICE**

Whereas, the Town of Bucksport maintains an Assessor's office to provide adequate and timely tax assessments for all real and personal property in the Town; and,

Whereas, from time to time, equipment needs to be updated and replaced; and,

Whereas, funds are budgeted in the 2013 budget to finance the purchase of a new computer for the Assessors' office under the Town Office Equipment Reserve; and,

Whereas, price quotes were requested for a machine and a monitor from three (3) vendors; and,

Whereas, based upon system configuration and monitor qualities, a system from GovConnection is best to meet the needs of the Assessor,

Be it resolved by the Bucksport Town Council in Town Council assembled to authorize the purchase of a Dell Optiplex 390 MT tower from GovConnection at a cost of \$498.56.

Be it further resolved to authorize the purchase of a 24" Samsung LCD HD monitor from GovConnection at a cost of \$154.04.

Be it further resolved to authorize total expenditures of \$652.60 from the Town Office Equipment Reserve for the purchase of a new computer system for the Assessor's office.

**Acted on August 30, 2012**

**Yes   7   No   0   Abstained        (Members Absent: *none*)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-027 TO RELEASE PROPERTY LOCATED AT  
788 ROUTE 46, BUCKSPORT, ME IN CONNECTION WITH A REHABILITATION  
GRANT SELLING AGREEMENT**

Whereas, the Town of Bucksport maintained a Community Development Program to assist homeowners with rehabilitation of properties; and,

Whereas, in 1996, the Town of Bucksport entered into a Rehabilitation Grant Selling Agreement with the owners of property located at RFD #1, Box 1458, Bucksport totaling \$9,550.00; and,

Whereas, this agreement called for penalties to be paid to the Town of Bucksport if the property were to be sold within five (5) years of the date of approval; and,

Whereas, the agreement was signed nearly 17 years ago; and,

Whereas, agents of the property owners have requested a release from any obligation under this grant program; and,

Whereas, the property owners have met all obligations under the Rehabilitation Grant; and,

Whereas, as of this date, property taxes are paid up to date and nothing is in arrears.

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the release of any obligations under the Rehabilitation Grant Selling Agreement to the owners of property located at RFD #1, Box 1458, of Bucksport.

**Acted on August 30, 2012**

**Yes   7   No   0   Abstained        (Members Absent: *none*)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2013-028 TO AUTHORIZE GRANT FUNDED EXPENDITURES OF \$3,717.25 FOR THE PURCHASE OF EQUIPMENT FOR THE POLICE DEPARTMENT**

Whereas, the Town of Bucksport Police Department was awarded a 2012 Justice Assistance Grant (JAG) in the amount of \$4,540; and,

Whereas, these funds were dedicated to purchase five (5) new rifles; and,

Whereas, the Chief of Police solicited three (5) bids (3 Vendors) for the purchase of rifles; and,

Whereas, the bids are listed as;

<u>Vendor with Manufacturer</u>	<u>Price per Rifle</u>	<u>Total Cost for 5 Rifles</u>
Bucksport Gunsmiths LLC-Stag Arms	\$1,020.00	\$5,500.00
Bucksport Gunsmiths LLC-Armalite	\$1,160.00	\$5,800.00
Cool Hand Luke Firearms - Stag Arms	\$925.00	\$4,625.00
Cool Hand Luke Firearms – Smith & Wesson or Buschmaster (Choice of either)	\$1,095.00	\$5,475.00
Interstate Arms Corp. - Windham	\$743.45	\$3,717.25

Whereas, the lowest bid for five (5) rifles was received from Interstate Arms Corp. in the amount of \$3,717.25; and,

Whereas, the bid from Interstate Arms Corp. includes night sights, a sling, a hard carry case, and one magazine; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to authorize expenditures in the amount of \$3,717.25 from funds awarded to the Town under the 2012 Justice Assistance Grant (JAG)

**Acted on August 30, 2012**

Yes   7   No   0   Abstained        (Members Absent: *none*)

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2013-029 TO APPROVE BACK PAY FOR BUCKSPORT AMBULANCE  
SERVICE STAFF FROM JULY 1, 2012 THROUGH AUGUST 30, 2012**

Whereas, the Town Council of the Town of Bucksport approved new policies and new operating procedures for the Bucksport Ambulance Service on September 13, 2012; and,

Whereas, these new policies and structures include new scheduling and pay structures to encourage greater participation by staff in a volunteer on-call program; and,

Whereas, these new scheduling and pay structures were approved to take effect on August 31, 2012; and,

Whereas, the Director of Emergency Services started the new scheduling structures on July 1, 2012 before receiving approval by the full council; and,

Whereas, the staff have participated in the new scheduling since July 1, 2012; and,

Whereas, the staff were paid under the old system from July 1, 2012 through August 30, 2012; and,

Whereas, a request has been made to offer back-pay to staff who participated in the new on-call scheduling system between July 1, 2012 and August 30, 2012; and,

Whereas, the cost in salaries will total \$4,575.96; and,

Whereas, the total cost including payroll taxes will be \$5,330.55,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve back pay and including related payroll costs in the amount of \$5,330.55.

**Acted on September 13, 2012**

**Yes 3 (Kee, Keene, Ryder) No 2 (Howard, Ormsby) Abstained**  
**Members Absent: Byron Vinton, Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-029 TO APPROVE BACK PAY FOR BUCKSPORT AMBULANCE  
SERVICE STAFF FROM JULY 1, 2012 THROUGH AUGUST 30, 2012**

Whereas, the Town Council of the Town of Bucksport approved new policies and new operating procedures for the Bucksport Ambulance Service on September 13, 2012; and,

Whereas, these new policies and structures include new scheduling and pay structures to encourage greater participation by staff in a volunteer on-call program; and,

Whereas, these new scheduling and pay structures were approved to take effect on August 31, 2012; and,

Whereas, the Director of Emergency Services started the new scheduling structures on July 1, 2012 before receiving approval by the full council; and,

Whereas, the staff have participated in the new scheduling since July 1, 2012; and,

Whereas, the staff were paid under the old system from July 1, 2012 through August 30, 2012; and,

Whereas, a request has been made to offer back-pay to staff who participated in the new on-call scheduling system between July 1, 2012 and August 30, 2012; and,

Whereas, the cost in salaries will total \$4,575.96; and,

Whereas, the total cost including payroll taxes will be \$5,330.55,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve back pay and including related payroll costs in the amount of \$5,330.55.

**Re-acted on September 27, 2012, due to number of Council votes. (See meeting minutes for explanation.)**

**Yes   5   No   1   (Ormsby) Abstained \_\_\_\_\_**

**Members Absent: Joel Wardwell**

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2013-030 SETTING THE TOWN GOALS FOR THE FISCAL YEAR 2013**

Whereas, each year the Town Council sets goals to accomplish for the fiscal year; and,

Whereas, the Town Council has set the included list of goals,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve these Town Council Goals.

**Acted on September 13, 2012**

**Yes   5   No   0   Abstained        (Members Absent: Byron Vinton, Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-031 TO NAME VOTING DELEGATES FOR THE  
MAINE MUNICIPAL ASSOCIATION ANNUAL BUSINESS MEETING  
SCHEDULED FOR OCTOBER 3, 2012**

Whereas, the Town of Bucksport is a member of the Maine Municipal Association (MMA); and,

Whereas, each year the MMA holds its annual business meeting in conjunction with the MMA Annual Convention; and,

Whereas, each member of the MMA is entitled to have one voting representative at the business meeting; and,

Whereas, the MMA Annual Business Meeting is scheduled for October 3, 2012 at 1:45 PM; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the naming of Town Manager Michael Brennan as a voting delegate for the MMA Annual Business Meeting.

**Acted on September 13, 2012**

**Yes   5   No   0   Abstained        (Members Absent: Byron Vinton, Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-032 TO ACCEPT RECOMMENDATIONS OF THE  
FINANCE COMMITTEE REGARDING INVESTMENT STRATEGIES  
FOR TOWN RESERVE FUNDS**

Whereas, the Town holds funds in reserves for long term planning and development; and,

Whereas, the Town maintains an established investment policy with the primary goal of holding these assets in safe investments to guarantee the security of Town funds; and,

Whereas, a secondary though important goal of the Town Investment Policy is to assure liquidity of these assets; and,

Whereas, a third goal is the return on these investments; and,

Whereas, the strategies will be reviewed every 6 months, and reviewed 1 month before expiration; and,

Whereas, the Finance Committee met with the Finance Director and Town Manager to consider recommendations for investment of reserve funds that would guarantee safety and liquidity while seeking the best possible returns; and,

Whereas, the Finance Committee supports a ladder approach to investments of reserves that maintains safety, improves liquidity and improves return,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve recommendations of the Finance Committee to adopt a ladder investment strategy.

Be it further resolved to review investments every six months approximately 4 weeks before maturity date.

**Acted on September 13, 2012**

**Yes   5   No   0   Abstained        (Members Absent: Byron Vinton, Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-033 TO APPROVE THE DISCHARGE OF  
TAX ACQUIRED PROPERTY LOCATED AT 1 THOMAS ST.**

Whereas, from time to time, the Town of Bucksport acquires property through nonpayment of taxes; and,

Whereas, the Town of Bucksport acquired the property located at 1 Thomas Street on December 17, 2010 as a result of nonpayment of taxes and nonpayment of public utilities; and,

Whereas, the owner of the property located at 1 Thomas Street was in arrears a total of \$6,753.58 in taxes for the years 2009 through the first half of 2013; and,

Whereas, the property located at 1 Thomas Street had a sewer bill owed totaling \$328.63; and,

Whereas, the property located at 1 Thomas Street was recently sold to a new owner; and,

Whereas, on or about September 7, 2012, payments were made to the Town in the amount of \$6,753.58 for back taxes and \$328.63 for the amount owed for sewer usage; and,

Whereas, quitclaim deeds have been prepared needing Council approval releasing the property for sale; and,

Whereas, all debts owed to the Town have been paid in full:

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the prepared quitclaim deeds.

**Acted on September 13, 2012**

**Yes   5   No   0   Abstained        (Members Absent: Byron Vinton, Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-034 TO CONSIDER SUPPORT FOR A COALITION SUPPORTING  
THE ATTORNEY GENERAL OF THE STATE OF MAINE IN A MATTER  
CONSIDERING JURISDICTION OVER THE PENOBSCOT RIVER**

Whereas, the Penobscot Indian Nation has filed suit against Maine Attorney General Bill Schneider; and,

Whereas, the Penobscot Indian Nation seeks to establish that it, and not the State of Maine, has exclusive jurisdiction over the Penobscot River surrounding and north of Indian Island; and,

Whereas, the lawsuit could have significant consequences for non-Indian waste discharge licensees that discharge into the river or one of its tributaries; and,

Whereas, if the Penobscot Indian Nation prevails, it could mean that all non-Tribal discharges into the Penobscot River above Indian Island, or its branches could be regulated by the Penobscot Indian Nation in addition to the State of Maine; and,

Whereas, the Attorney General of the State of Maine is defending the States' rights in this matter; and,

Whereas, the Environmental & Land Use Practice Group at Pierce Atwood, LLP is leading a coalition in support of the Attorney General in this matter; and,

Whereas, Pierce Atwood is requesting financial assistance for this work of approximately \$2,500.00,

Be it resolved by the Bucksport Town Council in Town Council assembled to support the coalition but will not financially contribute at this time.

**Acted on September 13, 2012**

**Yes   5   No   0   Abstained        (Members Absent: Joel Wardwell & Byron Vinton)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2013-035 TO SEND TO THE SOLID WASTE COMMITTEE PROPOSED  
CHANGES IN THE OPERATING SCHEDULE OF THE TRANSFER STATION**

Whereas, the Town of Bucksport maintains a Solid Waste (Transfer) Station to manage consumer and commercial waste; and,

Whereas, the Transfer Station operates six days per week; and,

Whereas, usage at the transfer station has decreased; and,

Whereas, revenues at the transfer station have not kept up with increased expenses; and,

Whereas, there are also fewer staff at the Transfer Station, increasing the likelihood of overtime; and,

Whereas, it has been suggested to reduce the number of days per week the Transfer Station is open from six to five; and,

Whereas, under this proposal, the Transfer Station would close on Tuesday and Wednesday, and be open Thursday through Monday; and,

Whereas, it has also been suggested to adjust the hours of operation from 9 AM to 5 PM to 8 AM to 4 PM

Be it resolved by the Bucksport Town Council in Town Council assembled to send this consideration to the Solid Waste Committee for review.

**Acted on September 27, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-036 TO APPOINT REPRESENTATIVES  
TO SERVE ON THE BOARD OF DIRECTORS FOR THE  
PENOBSCOT VALLEY REFUSE DISPOSAL DISTRICT**

Whereas, the Town of Bucksport is a member of the Penobscot Valley Refuse Disposal District (PVRDD); and,

Whereas, the last formal meeting of the PVRDD was in 1999; and,

Whereas, in 1999, the board 1) sought to declare the PVRDD inactive, but not dissolve the entity, 2) cease to collect any new dues but retain the General Fund intact (approximately \$10,000), and 3) make plans to return funds in the Demolition Debris Account (approximately \$41,000) to the member communities; and,

Whereas, there is no indication monies were ever returned to members; and,

Whereas, since that time, affairs that would involve the PVRDD have been handled by the Municipal Review Committee, Inc. (MRC) due to restructuring of municipal contracts and the MRC involvement with PERC; and,

Whereas, in recent months it has come to be known that control of approximately \$51,000 in municipal funds long held in the name of PVRDD have been transferred to the control of Eastern Maine Development Corporation (EMDC); and,

Whereas, it is thought necessary to re-seat a board of directors of the PVRDD and organize a meeting to satisfactorily resolve this matter; and,

Whereas, appointments are made by municipal officers by member communities with each community appointing one director,

Be it resolved by the Bucksport Town Council in Town Council assembled to nominate one director to sit on the board of the PVRDD

**Acted on September 27, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-037 TO AWARD THE BID FOR THE  
2012 - 2013 WINTER SAND PURCHASE**

Whereas, each year the Town of Bucksport Public Works Department purchases sand for the winter season; and,

Whereas, Requests for bids were collected through September 14, 2012; and,

Whereas a total of four vendors submitted bids; and,

Whereas, the bids were as follows

VENDOR	CONTRACTOR LOADING	TOWN LOADING	CONTRACTOR HAULING
Pike Industries, Inc.	\$4.58	\$3.69	\$8.29
Stockton Sand & Gravel	\$5.00	\$4.50	\$7.00
Wardwell Contracting (Lane)	\$7.85	\$5.10	\$11.30
Wardwell Constr. & Trucking Corp.			\$9.00

Whereas, it is recommended that the Town purchase 7,000 cubic yards of screened and stockpiled winter sand for the 2012 – 2013 winter season; and,

Whereas, it is recommended that the bid be awarded to Pike Industries, Inc., as the low bidder,

Be it resolved by the Bucksport Town Council in Town Council assembled to award the bid for the 2012-2013 winter sand purchase to Pike Industries.

**Acted on September 27, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2013-038 TO APPROVE THE CONTRACT WITH MAINE WATER  
COMPANY FOR THE PERIOD JULY 1, 2012 THROUGH JUNE 30, 2013**

Whereas, the Town of Bucksport contracts with Maine Water Company to operate the Town Waste Water Treatment facility; and,

Whereas, the last ratified contract expired on June 30, 2012; and,

Whereas, since that time, Maine Water continued its' operations without a contract; and,

Whereas, on several occasions, the Sewer Committee met to review the contract; and,

Whereas, on September 19, 2012, the Sewer Committee met to once again review the contract; and,

Whereas, the new contract calls for an increase in the rate charged by Maine Water of \$1,950.00 per month; and,

Whereas, this marks the first significant rate increase since 2008; and,

Whereas, the Sewer Committee recommends that the new contract be approved by the full council,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the contract with the Maine Water Company for service to operate the Town Wastewater Treatment Facility.

**Acted on September 27, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-039 TO SCHEDULE THE SEWER COMMITTEE  
TO HEAR UPDATES ON THE SECONDARY TREATMENT  
PLANT FROM OLVER ASSOCIATES**

Whereas, the Town of Bucksport is in the midst of a program to upgrade waste water treatment from primary to secondary; and,

Whereas, this upgrade is the result of an Administrative Consent Agreement with the Maine Department of Environmental Protection; and,

Whereas, this agreement formalized a timetable for design, finance and construction of the new facility; and,

Whereas, the Town of Bucksport has contracted with Olver Associates for design and engineering services and to assist in the transition from primary to secondary treatment; and,

Whereas, from time to time, Olver Associates provides updates to the Town on the progress of the facility upgrades; and,

Whereas, it has been some time since the last update,

Be it resolved by the Bucksport Town Council in Town Council assembled to schedule the Sewer Committee to meet with Olver Associates to hear an update on progress of the treatment facility upgrades.

**Acted on September 27, 2012**

**Yes   6   No   0   Abstained        (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-040 TO PROCLAIM OCTOBER 14TH THROUGH OCTOBER  
20TH CHILDHOOD CANCER AWARENESS WEEK IN BUCKSPORT**

Whereas, the Town Council of the Town of Bucksport recognizes that the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among children in the United States; and,

Whereas, founded thirteen years ago by Steven A. Firestein, a descendent of cosmetics magnate Max Factor, the American Cancer Fund for Children, Inc. and sister organization, Kids Cancer Connection, Inc. are dedicated to helping those children and their families; and,

Whereas, the American Cancer Fund for Children and Kids Cancer Connection provides a variety of vital psychological services to children undergoing cancer treatment at participating hospitals throughout Maine and the country, thereby enhancing the quality of life for these children and their families; and,

Whereas, through its uniquely sensitive and comforting Magical Caps for Kids program, the American Cancer Fund for Children and Kids Cancer Connection distributes thousands of beautifully hand-made caps and decorated baseball caps to children who want to protect their heads following the trauma of chemotherapy, surgery and/ or radiation treatments; and,

Whereas, the American Cancer Fund for Children and Kids Cancer Connections also sponsor nationwide Courageous Kid Recognition Award ceremonies and hospital celebrations in recognition of a child's bravery and determination to fight the battle against childhood cancer,

Be it resolved by the Bucksport Town Council in town council assembled that the week of October 14 through October 20 be proclaimed Childhood Cancer Awareness Week in the Town of Bucksport

**Acted on October 11, 2012**

**Yes   5   No   0   Abstained      (Members Absent: Joel Wardwell & Michael Ormsby)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-041 TO APPROVE EXPENDITURES FROM THE RECREATION  
FACILITIES CAPITAL IMPROVEMENT FUND IN THE AMOUNT OF \$1,466.88 FOR  
THE REGGIE GINN FIELD STORAGE BUILDING**

Whereas, the Town of Bucksport maintains recreational and sports facilities; and,

Whereas, these facilities are regularly used by community members and the school system; and,

Whereas, from time to time these facilities need improvements, upgrades and repairs in order to maintain them as a safe and useable space for outdoor recreational activities; and,

Whereas, funds are budgeted to finance these upgrades under the Recreation Capital Improvement Plan; and,

Whereas, improvements have been completed on the Reggie Ginn Field Storage Building totaling \$1,466.88:

Be it resolved by the Bucksport Town Council in town council assembled to authorize expenditures in the amount of \$1,466.88 for construction of the Reggie Ginn Field storage building from the recreation facilities Capital Improvement Fund (57-571-86).

**Acted on October 11, 2012**

**Yes   5   No   0   Abstained      (Members Absent: Joel Wardwell & Michael Ormsby)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-042 TO SCHEDULE THE FINANCE COMMITTEE TO DISCUSS  
UPDATES ON THE EXTENSION OF NATURAL GAS LINES.**

Whereas, the Town of Bucksport is not currently serviced by natural gas; and,

Whereas, the Town Council of the Town of Bucksport has been in negotiations with Bangor Gas to extend natural gas service to the schools and other customers along a proposed route; and,

Whereas, several items remain unresolved, and a meeting of the Finance Committee is in order:

Be it resolved by the Bucksport Town Council in town council assembled to schedule a meeting of the Finance Committee to discuss terms of the proposed extension of service lines with Bangor Gas.

**Acted on October 11, 2012**

**Yes   5   No   0   Abstained      (Members Absent: Joel Wardwell & Michael Ormsby)**

**Attested by: Kathy Downes, Town Clerk**

---



**CONSIDER RESOLVE #R-2013-043 AUTHORIZING THE FINANCE DIRECTOR TO  
WRITE OFF UNCOLLECTED AMBULANCE CHARGES FOR THE PERIOD  
APRIL 1, 2012 THROUGH DECEMBER 31, 2012**

Whereas, the Town of Bucksport operates ambulance services; and,

Whereas, the Town of Bucksport collects for fees for services of the ambulance service; and,

Whereas, from time to time, the Town of Bucksport has uncollected charges on its financial books; and,

Whereas, the finance director has uncollected ambulance charges totaling \$29,943.43 for the period April 1, 2011 through December 31, 2011, and for those that are now deceased,

Be it resolved by the Bucksport Town Council in town council assembled that the Town of Bucksport approve the action by the Finance Director to write off \$29,943.43 in uncollected ambulance charges.

**Acted on October 11, 2012**

**Yes   5   No   0   Abstained      (Members Absent: Joel Wardwell & Michael Ormsby)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-044 TAKING ACTION ON TAX ACQUIRED PROPERTY  
LOCATED AT 52 CENTRAL STREET, BUCKSPORT**

Whereas, the Town of Bucksport collects property taxes and fees to fund local services and government operations; and,

Whereas, from time to time, when taxes go unpaid, the Town will acquire property; and,

Whereas, the Town acquired property at 52 Central Street on December 16, 2011; and,

Whereas, the Town Council referred the matter to the Finance Committee on April 12, 2011; and,

Whereas, the Finance Committee met on April 20, 2012 and allowed the owner until September 30, 2012 to make progress towards making regular payments; and,

Whereas, on September 19, 2012 the Town received a \$250.00 payment (\$200.00 for taxes & \$50.00 for sewer) from a Church as a donation to pay down the amount owed on this property; and,

Whereas, on September 24, 2012, the Town received a \$100.00 from the property owner; and,

Whereas, on September 24, 2012 the property owner stated the Town would receive a \$200.00 payment on October 1, 2012; and,

Whereas, no payment was made on that date; and,

Whereas, on October 2, 2012 the property owner stated the Town would receive a \$250.00 payment on October 4, 2012; and,

Whereas, no payment was made on that date; and,

Whereas, on October 5, 2012 the property owner stated the Town would receive a \$250.00 payment on October 5 or October 8, 2012; and,

Whereas, no payment was made on that date; and,

Whereas, on October 8, 2012 the property owner stated the Town would receive a \$250.00 payment on October 9, 2012, and a \$377.00 payment by October 11, 2012; and,

Whereas, no payment was made; and,

Whereas, on October 10, 2012 the property owner stated that a church in Massachusetts would be sending the Town a check to cover the complete amount of back-taxes owed on the property; and,

On October 15, 2012, the Town received a check for St. Johns Church in Gloucester, MA, in the amount of \$578.52, the amount owed on taxes; and,

Whereas, if unpaid, taxes for the year 2011 will lead to foreclosure on December 17, 2012; and,

Whereas, there is still a balance owed in the amount of \$3,152.60 for sewer services,

Be it resolved by the Bucksport Town Council in Town Council assembled that the matter be referred back to the Finance Committee for review.

**Acted on October 11, 2012**

**Yes   5   No   0   Abstained      (Members Absent: Joel Wardwell & Michael Ormsby)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-045 TO APPROVE THE TRANSFER OF FUNDS FROM THE  
TRANSFER STATION RESERVE TO THE HEALTH & SANITATION SOLID WASTE  
BUILDING MAINTENANCE FUND FOR REPAIRS TO THE TRANSFER STATION**

Whereas, the Town of Bucksport maintains a Transfer Station for the disposal of solid waste;  
and,

Whereas, from time to time repairs are necessary to maintain a safe and useable work space; and,

Whereas, the Town maintains a the Solid Waste Building Maintenance Fund for such repairs;  
and,

Whereas, the concrete floor has been severely cracked and chipping away for several years; and,

Whereas, patching and other fixes do not last long and must be repeated frequently; and,

Whereas, continued patching creates a safety risk to those that work and use the facility; and,

Whereas, a permanent repair provides a safer and longer lasting solution; and,

Whereas, venders were contacted for estimates to repair the floor; and,

Whereas, the lowest cost to repair the facility was \$2855.00; and,

Whereas, the repair was authorized and approved; and,

Whereas, no funds were specifically allocated to repair the floor; and,

Whereas, the Solid Waste Building Maintenance Fund has a balance of \$2,529.53 as of October  
1, 2012; and,

Whereas, the cost for repairs exceeded that Solid Waste Building Maintenance Fund by \$325.47;  
and,

Whereas, the Transfer Station Reserve Account has a current balance of \$47,120.62; and,

Whereas, the Transfer Station Reserve Account is maintained to assist unusual or unplanned  
expenditures,

Be it resolved by the Bucksport Town Council in Town Council assembled to transfer \$500.00 in  
funds from the Transfer Station Reserve Account to the Solid Waste Building Maintenance Fund  
(53-531-52).

**Acted on October 25, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-046 TO ORGANIZE AN AD HOC COMMITTEE  
TO REVIEW THE TOWN CHARTER**

Whereas, the Town of Bucksport government is organized around a Town Charter; and,

Whereas, from time to time the Town Charter is reviewed to consider changes and updates; and,

Whereas, when the Town Charter is reviewed, an Ad Hoc Committee is organized to complete this review and make recommendations to the full Council:

Be it resolved by the Bucksport Town Council in Town Council assembled to organize an Ad Hoc Committee to review the Town Charter.

Be it further resolved to send the Town Charter to the Ordinance Committee for review.

**Acted on October 25, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R2013-047 TO SCHEDULE A PUBLIC HEARING TO CONSIDER AN  
ORDINANCE TO AMEND THE GENERAL ASSISTANCE PROGRAM  
FOR THE TOWN OF BUCKSPORT**

Whereas, the Town of Bucksport offers General Assistance to qualified residents; and,

Whereas, from time to time the Maine Department of Health and Human Services (DHHS) issues updated regulations concerning qualifications and awards; and,

Whereas, the Maine DHHS has issued such new regulations to enter into effect October 1, 2012; and,

Whereas these new regulations govern Appendix C (Housing Maximums) of the General Assistance Ordinance; and,

Whereas, the updates result to increases in the amounts available for rent assistance as indicated below;

<u>Hancock County</u>	<u>Unheated – Monthly</u>		<u>Heated – Monthly</u>	
<u>Bedrooms</u>	<u>Old</u>	<u>New</u>	<u>Old</u>	<u>New</u>
0	\$406	\$451	\$461	\$512
1	\$453	\$503	\$524	\$852
2	\$501	\$622	\$601	\$729
3	\$738	\$845	\$863	\$978
4	\$738	\$845	\$863	\$978

Be it resolved by the Bucksport Town Council in Town Council assembled to schedule a Public Hearing to review changes to the Town of Bucksport General Assistance program.

**Acted on October 25, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-048 TO SUPPORT EFFORTS BY THE COMMUNITY TO BRING A  
SCULPTURE TO BUCKSPORT SPONSORED BY THE SCHOODIC  
INTERNATIONAL SCULPTURE SYMPOSIUM**

Whereas, the Town of Bucksport maintains the Bucksport Economic Development Committee (BEDC); and,

Whereas, the BEDC has been working with representatives of the Schoodic International Sculpture Symposium (SISS) for some time in hopes of participating in the 2014 symposium; and,

Whereas, on October 16, the BEDC took up the issue of sponsoring a sculpture for the 2014 symposium; and,

Whereas, Jesse Salisbury of the SISS presented a program on the symposium and outlined local responsibilities to participate; and,

Whereas, the local community must raise \$12,000.00 of the required \$40,000 required to participate; and,

Whereas, these funds are to be raised through private donations, and no public dollars are required; and,

Whereas, the BEDC is requesting a Letter of Support from the Town to approve participating in the 2014 SISS; and,

Whereas, the attached document would be submitted as a Letter of Support,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve a Letter of Support for the BEDC to sponsor a sculpture for the 2014 SISS.

Be it further resolves that the Town of Bucksport is not committed to a financial contribution to the project.

**Acted on October 25, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-049 TO PUBLISH A NEWSLETTER TO UPDATE CITIZENS ON  
BANGOR GAS AND OTHER MAJOR ISSUES FACING THE TOWN**

Whereas, the Town of Bucksport is facing many important issues in the coming months; and,

Whereas, the delay in coming to agreeable terms with Bangor Gas has led to many questions and great confusion within the community; and,

Whereas, residents have questions about other issues facing the Town including upgrades to Route 46, the Silver Lake boat ramp, and the SASH program; and,

Whereas, from time to time, the Town Council has approved the publication of a newsletter or other materials to provide information to the residents of Bucksport on the important issues facing the Town; and,

Whereas, a newsletter or other appropriate material would be a useful tool to communicate updates to concerned residents on these and other issues; and,

Whereas, this newsletter could be published in later November or early December to coincide with the annual report; and,

Whereas, The Enterprise has expressed an interest in working with the Town to publish a Town Newsletter within the newspaper; and,

Whereas, this could be a cost effective alternative to previous newsletter publications; and,

Whereas, the Town could also publish an electronic newsletter although there may be many residents who will not be able to access this format,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the publication of a Town Newsletter.

**Acted on October 25, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R2013-050 TO APPROVE EXPENDITURES FROM THE TIF RESERVES  
TO FUND A BUSINESS RESOURCE GUIDE**

Whereas, the Town of Bucksport maintains the Bucksport Economic Development Committee (BEDC) to promote investment in the Town; and,

Whereas, the BEDC met on October 16, 2012; and,

Whereas, at the October 16, 2012 meeting, the BEDC reviewed a proposal to produce a marketing tool to promote investment in the Town; and,

Whereas, this tool consists of a magazine quality publication that would identify resources for anyone interested in starting, expanding, and relocating a business in Bucksport; and,

Whereas, the local cost of this project would not exceed \$10,000; and,

Whereas, this investment would produce 5,000 copies of the magazine; and,

Whereas, the magazine would feature articles composed by Rich Hewett, formerly of the Bangor Daily News; and,

Whereas, the Town would hold editorial control over the publication; and,

Whereas, the BEDC has unanimously endorsed the project; and,

Whereas, the BEDC unanimously endorsed a recommendation to the Bucksport Town Council to fund this project utilizing TIF revenues,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve expenditures from TIF Reserves to fund the recommended business resource guide

**Acted on October 25, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R2013-051 TO APPROVE THE SMALL HARBOR IMPROVEMENT  
PROGRAM PROJECT AGREEMENT BETWEEN THE STATE OF MAINE,  
DEPARTMENT OF TRANSPORTATION (MAINEDOT) AND THE TOWN OF  
BUCKSPORT**

Whereas, the Town of Bucksport successfully applied for funding to make improvements to the Town Dock through the MaineDOT Small Harbor Improvement Program (SHIP); and,

Whereas, the project will include the installation of new pilings and an extension of the existing float system by three floats (60 feet); and,

Whereas, the MaineDOT approved local administration of the project described in the Agreement; and

Whereas, this Agreement sets out the terms and conditions of the MaineDOT's funding to the Municipality; and,

Whereas, MaineDOT has approved a SHIP Grant totaling \$80,000, with \$60,000 coming from State funds, and \$20,000 coming from a local contribution; and,

Whereas, work on this project will commence once the Town receives a "Notice to Proceed" from MaineDOT, weather permitting,

Be it resolved by the Bucksport Town Council in Town Council assembled to accept the 2012 SHIP Grant and approve the Small Harbor Improvement Program Project Agreement between MaineDOT and the Town.

**Acted on October 25, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R2013-052 TO APPROVE THE RECOMMENDATIONS OF THE  
APPOINTMENTS COMMITTEE CONCERNING THE EMPLOYMENT CONTRACT  
WITH THE TOWN MANAGER**

Whereas, the Town of Bucksport employs a Town Manager; and,

Whereas, the Town Manager was hired in April, 2012; and,

Whereas, the Town Manager was hired under probationary status for the first six months of employment pending a review by members of the Town Council; and,

Whereas, the Appointments Committee met with the Town Manager on April 17, 2012 to review job performance as outlined in the Town Manager employment contract; and,

Whereas, the Appointments Committee found the Town Manager to be performing at or above the identified standards; and,

Whereas, the Appointments Committee recommends that the Town Council continue to employ the Town Manager under all terms previously negotiated in the employment contract,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the recommendation of the Appointments Committee.

**Acted on October 25, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Joel Wardwell)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R2013-053 TO SCHEDULE A PUBLIC HEARING TO REVIEW  
PRELIMINARY DESIGNS AND RECEIVE COMMENT ON PROPOSED CHANGES  
TO ROUTE 46**

Whereas, the Town of Bucksport has entered into an agreement with the State of Maine Department of Transportation under a Municipal Partnership Initiative (MPI); and,

Whereas, following a Request for Proposals, Millet & Associates was awarded the contract for engineering services; and,

Whereas, as part of the MPI, a public hearing is required following the completion of preliminary work; and,

Whereas, Millet & Associates is prepared to present the preliminary design,

Be it resolved by the Bucksport Town Council in Town Council assembled to schedule a public hearing for Thursday, December 6, 2012 at 6:00 PM.

**Acted on November 8, 2012**

**Yes   5   No   0   Abstained      (Members Absent: Michael Ormsby & Robert Howard)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-054 TO SCHEDULE THE ORDINANCE COMMITTEE  
TO REVIEW THE TOWN CHARTER**

Whereas, The Town of Bucksport maintains a Town Charter and Town Municipal Codes; and,

Whereas, from time to time it is necessary to review the Town Charter; and,

The Town Municipal Code requires that this review be conducted by the Ordinance Committee;  
and,

It has been proposed that the Town Charter should be reviewed,

Be it resolved by the Bucksport Town Council in Town Council assembled to schedule the  
Ordinance Committee to review the Town Charter.

**Acted on November 8, 2012**

**Yes   5   No   0   Abstained      (Members Absent: Michael Ormsby & Robert Howard)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-055 TO APPROVE AN AGREEMENT FOR PROFESSIONAL  
ENGINEERING SERVICES WITH PINE TREE ENGINEERING RELATED TO THE  
BUCKSPORT FLOAT SYSTEM EXPANSION (2012 SHIP GRANT)**

Whereas, the Town of Bucksport applied for and received funding under the 2012 Small Harbor Improvement Program; and,

Whereas, the Town had been working with Pine Tree Engineering on the application and design of improvement to the Bucksport Town Dock funded under the program; and,

Whereas, on November 1, 2012, the Maine Department of Transportation gave Bucksport a Notice to Proceed with the project; and,

Whereas, this Notice to Proceed authorized a grant of funding not to exceed \$80,000.00, including \$20,000.00 in local contributions; and,

Whereas, the Town of Bucksport contacted the Maine Department of Transportation to request approval for sole source engineering services with Pine Tree Engineering for this project; and,

Whereas, on November 20, 2012, the Town of Bucksport received approval from the Maine Department of Transportation to use Pine Tree Engineering for this project; and,

Whereas, the Maine Department of Transportation approved up to \$19,000 for engineering services; and,

Whereas, the agreement for Professional Engineering Services for the Bucksport Float System Expansion with Pine Tree Engineering calls for a total cost for basic services not to exceed \$19,000,

Be it resolved by the Bucksport Town Council in town council assembled to approve an Agreement for Professional Engineering Services with Pine Tree Engineering,

Be it further resolved that expenditures for these services will not exceed \$19,000,

Be it further resolved that the \$20,000.00 in matching funds will, as previously approved under Resolve #R-2012-147, be transferred from the Waterfront Reserve Account (57-571-58, current balance of \$28,000).

**Acted on November 29, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Michael Ormsby)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-056 TO APPROVE EXPENDITURES OF \$1000.00 TO FINANCE  
THE CONNECTION OF UNDERGROUND STORM WATER LINES AT THE JED  
PROUTY BUILDING ON CENTRAL STREET**

Whereas, the Town of Bucksport maintains underground infrastructure within the Town; and,

Whereas, the Town of Bucksport has entered into an agreement with Chambers Realty LLC, developers of the Jed Prouty to rehab the building; and,

Whereas, prior to construction, during the inspection process, issues related to storm water drainage were identified; and,

Whereas, as part of the agreement with Chambers Realty LLC, the Town of Bucksport did agree to assist with roof drains and rerouting storm water; and,

Whereas, the total cost for this work is \$1000.00,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve expenditures of \$1,000.00 from Undesignated Fund Balances to finance the connection of underground storm water lines from the Jed Prouty.

**Acted on November 29, 2012**

**Yes   5   No   1 (Kee)   Abstained      (Members Absent: Michael Ormsby)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R2013-057 TO AWARD THE SALE OF A USED 1988 GMC BRIGADIER  
DUMP TRUCK PREVIOUSLY IN SERVICE BY THE WASTE WATER TREATMENT  
PLANT TO THE HIGHEST BIDDER**

Whereas, the Town of Bucksport Waste Water Treatment Department maintains numerous vehicles; and,

Whereas, from time to time, vehicles are replaced and old vehicles are sold off to the highest bidder; and,

Whereas, the Town of Bucksport Waste Water Treatment Department solicited bids for a used 1988 GMC Dump Truck that was no longer in service; and,

Whereas, a total of three bids were received; as outlined below;

BIDDER NAME	BID PRICE
Wardwell Construction & Trucking Corp.	\$3,777.00
Robert Downes	\$3,700.00
Wilbur Cotton	\$2852.00

Whereas, the highest bidder was Wardwell Construction & Trucking Corp. with a bid of \$3,777.00; and,

Whereas, proceeds from this sale will be deposited into the Waste Water Contingency Account (70-731-95),

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the sale of a used 1988 GMC Brigadier dump truck to Wardwell Construction and Trucking Corp. for the price of \$3,777.00.

**Acted on November 29, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Michael Ormsby)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2013-058 TO APPROVE EXPENDITURES NOT TO EXCEED \$285,000  
TO FUND THE PURCHASE OF A NEW FIRE TRUCK**

Whereas, the Town of Bucksport maintains fire and ambulance services for the Bucksport region; and,

Whereas, the Bucksport Fire Department maintains a Capital Improvement Program to repair and replace aging equipment on an as needed basis; and,

Whereas, it was proposed to replace an existing truck with a new Pumper-Tanker truck; and,

Whereas, bids were solicited from nine different providers; and,

Whereas, a total of two companies submitted bids; and,

Whereas, the lowest bidder, Yankee Fire & Rescue, Inc., submitted a final bid price of \$282,204.00 with an additional recommendation to include outlets on the generator at a cost of \$213.00; and,

Whereas, on November 6 of 2012, voters approved an ordinance financing the purchase of a new Fire Truck; and,

Whereas, the ordinance called for town expenditures not to exceed \$285,000 for the purchase of a new fire truck to be expensed from the Fire Equipment Reserve Account,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the purchase of a new Pumper-Tanker truck from Yankee Fire & Rescue at a cost not to exceed \$282,417.00; and,

Be it further resolved that these funds will be drawn from the Fire Equipment Reserve Account.

**Acted on November 29, 2012**

**Yes   5   No   1 (Ryder)   Abstained      (Members Absent: Michael Ormsby)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-059 TO TRANSFER \$20,000 IN FUNDS FROM THE TIF EXPENSE  
ACCOUNT TO THE WATERFRONT RESERVE ACCOUNT**

Whereas, the Town has applied for and received grant funds to extend the Town Dock under the 2012 Small Harbor Improvement Program; and,

Whereas, the Town was awarded grant of funding totaling \$80,000.00; and,

Whereas, to receive \$60,000 in grant funding the Town must contribute \$20,000.00 in local funding or in-kind work; and,

Whereas, funds were previously allocated for this project under the 2013 Capital Improvement Projects; and,

Whereas, funding for this Capital Improvement Project is to come from TIF Revenues; and,

Whereas, the TIF Expenditures account (E65-651-92) has an unexpended balance as on 11/30/2012 of \$600,358.37; and,

Whereas, the Town portion of TIF Revenues for FY 2013 will be \$246,873.75; and,

Whereas, the Town is prepared to move forward with its portion of the project,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the transfer of \$20,000 from TIF Expenditures (E65-651-92) to the Waterfront Reserve Account (R84-4503).

**Acted on December 13, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Belle Ryder)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-060 TO APPROVE EXPENDITURES OF \$7,415.76 FOR THE  
PURCHASE OF LUMBER TO CONSTRUCT FLOATING DOCKS TO EXTEND THE  
TOWN DOCK**

Whereas, the Town of Bucksport maintains a public dock within the Town; and,

Whereas, the Town has applied for and received grant funds to extend the Town Dock under the 2012 Small Harbor Improvement Program; and,

Whereas, on November 1, 2012, the Maine Department of Transportation gave Bucksport a Notice to Proceed with the project; and,

Whereas, this Notice to Proceed authorized a grant of funding not to exceed \$80,000.00, including \$20,000.00 in local contributions; and,

Whereas, a portion of the Town contribution includes in-kind work; and,

Whereas, the in-kind work includes construction of the floats by the Public Works Department; and,

Whereas, bids were solicited for the cost of lumber to construct the floats; and,

Whereas, a total of four bids were received as follows; and

<u>VENDOR</u>	<u>COST</u>
Ellsworth Builders Supply	\$6,346.80 *
Crescent Lumber	\$6,682.01 *
Viking Inc	\$7,415.76
Hammond Lumber	\$8,451.62

\* Quotation for lumber is based on non-marine grade pressure-treated wood

Whereas, given the nature of the location of the floats, it is preferable to use marine grade treated lumber; and,

Whereas, the lowest bidder for marine grade pressure treated wood is Viking Inc.; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve expenditures of \$7,415.76 from the Waterfront Capital Improvement Reserves to Viking Inc to purchase lumber for the new float system at the Town Dock.

**Acted on December 13, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Belle Ryder)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-061 TO TRANSFER \$80,000 IN FUNDS FROM THE GENERAL  
SURPLUS ACCOUNT TO THE ROUTE 46 HIGHWAY IMPROVEMENT EXPENSE  
ACCOUNT**

Whereas, the Town of Bucksport has entered into agreement with the State of Maine Department of Transportation under a Municipal Partnership Initiative (MPI); and,

Whereas, this agreement calls for total expenditures of up to \$1,000,000.00, 50% from the Town and 50% from the State; and,

Whereas, the citizens of Bucksport approved expenditures of up to \$500,000.00 for Route 46 improvements; and,

Whereas, these funds are expensed from general surplus unreserved funds (balance as of 6/30/2012 is \$8,314,875.51); and,

Whereas, engineering work is underway for this project,

Be it resolved by the Bucksport Town Council in town council assembled to approve the transfer of \$80,000 from unreserved funds balances to the Route 46 Highway Improvement Account (R84-4556) through June 30, 2013.

**Acted on December 13, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Belle Ryder)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-062 TO APPROVE EXPENDITURES OF \$11,231.48 FOR  
ENGINEERING SERVICES RELATED TO THE RECONSTRUCTION OF ROUTE 46**

Whereas, the Town of Bucksport has entered into agreement with the State of Maine Department of Transportation under a Municipal Partnership Initiative (MPI); and,

Whereas, this agreement calls for total expenditures of up to \$1,000,000.00, 50% from the Town and 50% from the State; and,

Whereas, following a Request for Proposals, Millet & Associates was awarded the contract for engineering services; and,

Whereas, Millet & Associates has submitted an invoice for Engineering Services through November 8, 2012; and,

Whereas, work on the invoice includes initial project development, survey and base plan development, test probes for ledge, pavement coring, and test pits; and,

Whereas, the Maine Department of Transportation will begin to disburse funds upon receipt of an invoice from the town along with backup documentation verifying expenditures exceeding \$333,333.33; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve expenditures of \$11,231.48 from the Route 46 Highway Improvement Account (Account E84-804-56) to pay Millet & Associates for work on the reconstruction of Route 46.

**Acted on December 13, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Belle Ryder)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-063 TO AUTHORIZE THE TRANSFER OF \$3,000.00 IN FUNDS FROM THE GENERAL SURPLUS UNRESERVED FUND BALANCE ACCOUNT TO THE TOWN OFFICE RESERVE ACCOUNT FOR THE PURPOSE OF SCANNING RECORDS AND PROVIDING TECHNOLOGY SUPPORT TO THE TOWN OFFICE**

Whereas, the Town of Bucksport, in efforts to update records and increase public access to relevant Town documents seeks to transfer records to electronic format as to be made readily available; and,

Whereas, as the computer technology changes, and the equipment used by the Town ages, there is greater need for technology support; and,

Whereas, the Town Manager is requesting that the Town Council approve the transfer of \$3,000 to be used to pay for a part time staff person from the period January 1, 2013 through June 30, 2013; and,

Whereas, this staff person will be paid at a rate of \$10.00 per hour; and,

Whereas, these services will be paid from the General Surplus Undesignated Fund Balance Account (current balance of \$8,314,875.51) and transferred to the Town Office Reserve Account (57-571-75),

Be it resolved by the Bucksport Town Council in Town Council assembled that \$3,000 be appropriated from General Surplus Undesignated Fund Balance Account for the purposes of paying a part time staff person to provide technology assistance to the Town Hall Staff.

**Acted on December 13, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Belle Ryder)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-064 TO APPROVE THE SETTLEMENT AGREEMENT AND  
EXPENDITURES OF \$4,250.00 FOR THE PAINTING OF THE PILINGS ON THE  
TOWN DOCK**

Whereas, the Town of Bucksport contracted with Atlantic Mechanical, Inc. (AMI) for improvements to the Town Dock as part of the 2010 SHIP Grant; and,

Whereas, There has been some dispute over the quality of work performed by AMI; and,

Whereas, the Town sought to be made whole of its' loss that resulted from the failing paint; and,

Whereas, AMI has made a claim it is owed a minimum of \$9,390.88 for the original work performed under contract as well as additional work that was required to attempt to fix the failed paint on the pilings; and,

Whereas, the Town sought to reach an agreed upon settlement and directed legal counsel to negotiate in the name of the Town of Bucksport,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve expenditures of \$4,250.00 from the General Surplus Undesignated Fund Balance Account to settle the dispute with AMI.

**Acted on December 13, 2012**

**Yes   6   No   0   Abstained      (Members Absent: Belle Ryder)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-065 AUTHORIZING THE TOWN MANAGER OR MAYOR TO  
SIGN OFFICIAL DOCUMENTS APPROVED BY THE TOWN COUNCIL**

Whereas, from time to time it is necessary for documents to be signed that reflect decisions rendered by the Bucksport Town Council; and,

Whereas, the Town Manager is the Executive Officer for the Town of Bucksport; and,

Whereas, the Mayor has been selected by a majority of the members of the Bucksport Town Council to represent the Council as a whole with matters approved by the Town Council:

Be it resolved by the Bucksport Town Council in Town Council assembled that the Town Manager and/or the Mayor be authorized to sign documents as necessary that have been approved by the majority members of the Bucksport Town Council.

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2013-066 REGARDING PROCEDURES FOR ALIGNING  
TREASURER'S WARRANTS**

Whereas, MSRA TITLE 30-A SECTION 5603 authorizes the Treasurer to disburse funds only on the authority of a warrant drawn for the purpose, affirmatively voted and signed by a majority of the municipal officers except as otherwise provided by charter or ordinance; and,

Whereas, Appendix B Council Rules, Section 42 permits the Treasurer to disburse funds only on the authority of a warrant drawn for the purpose and signed by the Mayor, or in the absence of the Mayor, by the Chairman of the Finance Committee; and, whereas, copies of all signed treasurer's warrants must be provided to all members of the Town Council at regular Town Council meetings:

Be it resolved by the Bucksport Town Council in Town Council assembled that the Treasurer is authorized to disburse funds only on authority of a warrant drawn for the purpose and signed by the Mayor or in the absence of the Mayor, by the Chairman of the Finance Committee.

Be it further resolved that copies of all signed treasurer's warrants will be provided to members of the Town Council for review at the first held regular Town Council meeting of each month.

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-067 SETTING THE RATE OF INTEREST FOR DELINQUENT  
SEWER BILLS**

Whereas, the Town assesses interest on delinquent sewer bills; and,

Whereas, the rate charged cannot exceed 7% for the period 1-1-2013 to 12-31-2013; and,

Whereas, the current rate of interest is 7%:

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that the rate of interest to be charged on delinquent sewer bills for the period 1-1-2013 to 12-31-2013 remain at 7%.

**Acted on January 10, 2013**

**Yes   5   No   1 (Howard)   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

\_\_\_\_\_

**RESOLVE #R-2013-068 TO APPROVE EXPENDITURES OF \$14,050.00 FROM THE  
ROUTE 46 HIGHWAY IMPROVEMENT ACCOUNT FOR ENGINEERING SERVICES  
RELATED TO THE RECONSTRUCTION OF ROUTE 46**

Whereas, the Town of Bucksport has entered into agreement with the State of Maine Department of Transportation under a Municipal Partnership Initiative (MPI); and,

Whereas, this agreement calls for total expenditures of up to \$1,000,000.00, 50% from the Town and 50% from the State; and,

Whereas, following a Request for Proposals, Millet & Associates was awarded the contract for engineering services; and,

Whereas, Millet & Associates has submitted an invoice for Engineering Services through November 8, 2012; and,

Whereas, work on the invoice includes initial project development, survey and base plan development, test probes for ledge, pavement coring, and test pits; and,

Whereas, the Maine Department of Transportation will begin to disburse funds upon receipt of an invoice from the town along with backup documentation verifying expenditures exceeding \$333,333.33; and,

Whereas, funds will be dispersed from the Route 46 Highway Improvement Account (84-804-56); and,

Whereas, that account currently has a balance of approximately \$69,000.00

Be it resolved by the Bucksport Town Council in Town Council assembled to approve expenditures of \$14,050.00 from the Route 46 Highway Improvement Account (84-804-56) to pay Millet & Associates for engineering and design services on the reconstruction of Route 46.

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-069 TO APPROVE EXPENDITURES OF \$3,441.21 FROM THE  
GARAGE RESERVE ACCOUNT TO REPLACE THE FUEL STORAGE TANK AT THE  
TOWN GARAGE**

Whereas, the Town of Bucksport has municipal buildings including the Town Garage located on Center Street; and,

Whereas, from time to time, repairs are needed in the building to maintain safe and efficient facilities; and,

Whereas, the current heating oil tank and supply piping from the garage was installed over 30 years ago; and,

Whereas, both the fuel storage tank and the supply piping developed leaks which required repair; and,

Whereas, the current condition of the equipment requires replacement of the fuel storage tank; and,

Whereas, repairs were completed due to the immediate safety concerns and the need to save on fuel costs; and,

Whereas, the current location of the fuel storage tank in an unheated space requires the purchase of "blended" heating fuel oil when the outside temperature is below freezing; and,

Whereas, "blended" heating oil is a more expensive fuel; and,

Whereas, the storage tank was relocated inside a heated building; and,

Whereas, relocating the tank, reduced the need for piping and the need to purchase "blended" fuel oil,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve expenditures of \$3,441.21 from the Town Garage Reserve Account (84-804-16) to repair leaking fuel tanks and lines at the Town Garage

Be it further resolved that as of June 30, 2012, the Town Garage Reserve Account had a balance of \$85,932.87

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-070 TO TRANSFER \$39,925.00 IN FUNDS FROM THE TIF  
EXPENSE ACCOUNT TO THE DOWNTOWN IMPROVEMENTS RESERVE**

Whereas, the Town of Bucksport has applied for and received grant funds to make improvements along the waterfront and in the downtown area (façade and streetscape improvements); and,

Whereas, the Town is in the project development phase of the 2012 CDBG Enterprise Grant; and,

Whereas, to receive \$150,000 in grant funding the Town must contribute in local funding or in-kind work; and,

Whereas, funding for this Capital Improvement Project is to come from TIF Revenues and surplus; and,

Whereas, the TIF Designated account (G1-540-10) had an unexpended balance as of 06/30/2012 of \$288,684.83; and,

Whereas, monies are transferred from the TIF Designated account (G1-540-10) via the TIF Expenditures account (E65-651-92); and,

Whereas, the Town portion of TIF Revenues for FY 2013 will be \$246,873.75; and,

Whereas, the Town is prepared to move forward with its portion of the project,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the transfer of \$39,925.00 from TIF Expenditures (E65-651-92) to the Downtown Improvement Reserve Account (R84-4526).

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-071 TO APPROVE EXPENDITURES OF \$1,500.00 FROM THE  
DOWNTOWN IMPROVEMENT RESERVE ACCOUNT TO FUND PERMITTING FOR  
THE WEST END DEVELOPMENT PROJECT**

Whereas, the Town of Bucksport has applied for and received grant funds to make improvements along the waterfront and in the downtown area (façade and streetscape improvements); and,

Whereas, the Town is anticipating an award of grant of funding totaling \$150,000.00; and,

Whereas, the DECD has indicated that administrative expenses may be expenses under the local match portion of the grant,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve expenditures of \$1,500.00 from the Downtown Improvement Reserve Account (E84-804-26) to fund permitting for the West End Development Project

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-072 TO APPROVE THE RENEWAL TO THE HANCOCK  
COUNTY HAZARD MITIGATION PLAN**

Whereas, the Town of Bucksport, participates in the county wide Hazard Mitigation Plan; and,

Whereas, every five years, this plan is updated to reflect changes in the conditions as well as best practice; and,

Whereas, The Hancock County Emergency Management Agency is seeking to renew the plan for another five year period; and,

Whereas, each time the plan is revised, approval is needed from each of the 37 participating communities in Hancock County/

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the renewal to the Hancock County Hazard Mitigation Plan

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-073 TO APPROVE CHANGES IN JOB DESCRIPTIONS**

Whereas, the Town of Bucksport maintains job descriptions on all town positions; and,

Whereas, from time to time, these job descriptions require review and updating; and,

Whereas, the job description for the Bucksport Senior Center Director was recently updated following the resignation of the previous director; and,

Whereas, the job description for the Bucksport Health Planning Director was recently updated to reflect changes in the program following the resignation of the current director; and,

Whereas, the new and old job descriptions are included with this resolve as an attachment,

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the attached job descriptions for the Town of Bucksport Health Planning Director and the Bucksport Senior Center Director

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**  
**(TABLE)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R-2013-074 REFERRING PROPOSED APPOINTMENTS TO THE  
APPOINTMENTS COMMITTEE**

**EXPIRING APPOINTMENTS**  
**March 2013**

**TAX ASSESSOR**

James E. Fitzgerald

March 31, 2013

**REGISTRAR OF VOTERS**

Kathy L. Downes

January 1, 2013

**SEALER OF WEIGHTS & MEASUREMENTS**

Robert M. Wiggin

March 31, 2013

**HARBOR MASTER**

David Grant

March 31, 2013

**STREET NAMING/NUMBERING COORDINATOR**

Jeffrey Hammond

March 31, 2013

**PLANNING BOARD:**

John Daniels

March 31, 2013

**BOARD OF ASSESSMENT REVIEW**

Oliva Jacques

March 31, 2013

Wendy White (Alternate-1 Year Term)

March 31, 2013

**ZONING BOARD OF APPEALS**

Richard L. Tennant, Jr.

March 31, 2013

**PARKS AND RECREATION COMMITTEE**

Andrew Tyne

March 31, 2013

Sean Geagan

March 31, 2013

**CONSERVATION COMMISSION**

Kathy Downes

March 31, 2013

Mary (Betty) Barker

March 31, 2013

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-075 REGARDING THE DISPOSITION OF TAX ACQUIRED  
PROPERTY**

Whereas, the attached list of real estate properties were acquired by the Town as a result of the automatic foreclosure of real property tax liens that matured on 12-17-2012, by sewer liens that matured on 9-22-201; and,

Whereas, the policy previously approved by the Bucksport Town Council states the Town Council may vote to extend the opportunity to the owner(s) of record to redeem tax and sewer lien acquired property used for residential purposes within 60 days of notice and upon full payment of tax liens, interest and cost that is due on the property; and,

Whereas, upon payment of a matured tax lien, a quit-claim deed is issued to the owner of record:

Be it resolved by the members of the Bucksport Town Council in Town Council assembled that the opportunity be extended in writing to the owners of record to redeem property that became acquired by the Town due to tax liens that matured on 12-17-2012, and; for payment of taxes, interest and cost for the tax year 2011 within 60 days of the date that the written notice is post marked.

Be it further resolved that payment arrangements may be extended to the owners of record who occupy the property as a primary residence, upon request to the Town within sixty days of the date the written notice is post marked and such arrangements are returned to the Town Council for approval.

Be it further resolved that the issue of property acquired as a result of sewer liens be sent to the Finance Committee for disposition.

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-076 TO SCHEDULE THE FINANCE COMMITTEE TO CONSIDER  
ACTION AGAINST SEWER ACQUIRED PROPERTY**

Whereas, the Town of Bucksport collects fees for sewer usage and taxes on property to fund local services and government operations; and,

Whereas, from time to time, when taxes and utility service fees go unpaid, the Town will acquire property; and,

Whereas, the Town acquired property at 52 Central Street on December 16, 2011; and,

Whereas, the Town Council referred the matter to the Finance Committee on April 12, 2012; and,

Whereas, the Finance Committee met on April 20, 2012 and allowed the owner until September 30, 2012 to make progress towards making regular payments; and,

Whereas, on September 19, 2012 the Town received a \$250.00 payment (\$200.00 for taxes & \$50.00 for sewer) from a Church as a donation to pay down the amount owed on this property; and,

Whereas, on September 24, 2012, the Town received a \$100.00 from the property owner; and,

Whereas, on September 24, 2012 the property owner stated the Town would receive a \$200.00 payment on October 1, 2012; and,

Whereas, no payment was made on that date; and,

Whereas, on October 2, 2012 the property owner stated the Town would receive a \$250.00 payment on October 4, 2012; and,

Whereas, no payment was made on that date; and,

Whereas, on October 5, 2012 the property owner stated the Town would receive a \$250.00 payment on October 5 or October 8, 2012; and,

Whereas, no payment was made on that date; and,

Whereas, on October 8, 2012 the property owner stated the Town would receive a \$250.00 payment on October 9, 2012, and a \$377.00 payment by October 11, 2012; and,

Whereas, as of this date, no payments have been made on property taxes or the sewer bill; and,

Whereas, the property owner has requested to meet with the Finance Committee to discuss this issue,

Be it resolved by the Bucksport Town Council in Town Council assembled that the matter be referred back to the Finance Committee for review.

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-077 TO SCHEDULE THE ORDINANCE COMMITTEE TO  
CONSIDER MINOR REVISIONS TO THE TOWN CHARTER**

Whereas, The Town of Bucksport maintains a Town Charter and Town Municipal Codes; and,

Whereas, from time to time it is necessary to review the Town Charter; and,

Whereas, it has been proposed that the Town Charter should be reviewed,

Whereas, the Town Municipal Code requires that this review be conducted by the Ordinance Committee; and,

Whereas, the Ordinance Committee met in November to consider this matter; and,

Whereas, the Ordinance Committee recommended the matter be delayed until January, 2013.

Be it resolved by the Bucksport Town Council in Town Council assembled to schedule the Ordinance Committee to review the Town Charter.

**Acted on January 10, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-078 TO CONSIDER THE FACILITIES PLAN FOR THE TOWN  
WASTEWATER TREATMENT PLANT DEVELOPED BY OLVER ASSOCIATES**

Whereas, the Town of Bucksport has been required by the United States Environmental Agency (EPA) to upgrade the Bucksport Wastewater Treatment Facility from Primary Treatment to Secondary Treatment; and,

Whereas, the Town is being required to upgrade the facilities due to the decision by EPA to revoke 301h Waivers that permitted Primary Treatment.

Whereas, the Town of Bucksport and the State of Maine Department of Environmental Protection had entered into an agreement to facilitate the upgrades required by the EPA; and,

Whereas, this agreement includes expectations and time frames for completing various goals within the upgrade project; and,

Whereas, the ability to qualify for funding requires certain steps to be taken and certain qualifications to be met; and,

Whereas, Olver Associates serves as the contracted Engineer for this project; and,

Whereas, Olver Associates had prepared cost estimates along with anticipated requirements to qualify for funding; and,

Whereas, the total anticipated cost of the upgrade is estimated to be \$10,870,000,

Be it resolved by the Bucksport Town Council in Town Council assembled to send the Facilities Plan to the Sewer Committee for further review.

**Acted on January 31, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-079 TO APPROVE THE AUDIT FOR THE PERIOD  
7/1/2011 TO 6/30/2012**

Whereas, the Town of Bucksport conducts an annual audit; and,

Whereas, the 2012 Fiscal Year Audit has been prepared by R.H.R. Smith & Company; and,

Whereas, members of the Town Council have been provided a copy of the municipal audit for the period 7/1/2011 through 6/30/2012; and,

Be it resolved by the Bucksport Town Council in Town Council assembled to accept the audit as prepared by R.H. Smith and Company for the period 7-1-2011 to 6-30-2012.

Be it further resolved that this audit be filed by the Town Clerk in the records of the Town.

Be it also further resolved that no further action is required regarding the audit period.

**Acted on January 31, 2013**

Yes   6   No   0   Abstained      (Members Absent: David Kee)  
(TABLE)

**Attested by: Kathy Downes, Town Clerk**

---

**RESOLVE #R-2013-080 TO APPROVE EXPENDITURES OF \$5,968.52 FROM THE  
ROUTE 46 HIGHWAY IMPROVEMENT ACCOUNT FOR ENGINEERING SERVICES  
RELATED TO THE RECONSTRUCTION OF ROUTE 46**

Whereas, the Town of Bucksport has entered into an agreement with the State of Maine Department of Transportation under a Municipal Partnership Initiative (MPI); and,

Whereas, this agreement calls for total expenditures of up to \$1,000,000.00, 50% from the Town and 50% from the State; and,

Whereas, following a Request for Proposals, Millet & Associates was awarded the contract for engineering services; and,

Whereas, Millet & Associates has submitted an invoice for Engineering Services through November 8, 2012; and,

Whereas, work on the invoice includes initial project development, survey and base plan development, test probes for ledge, pavement coring, and test pits; and,

Whereas, the Maine Department of Transportation will begin to disburse funds upon receipt of an invoice from the Town along with backup documentation verifying expenditures exceeding \$333,333.33; and,

Whereas, funds will be dispersed from the Route 46 Highway Improvement Account (84-804-56); and,

Whereas, that account currently has a balance of approximately \$54,000.00

Be it resolved by the Bucksport Town Council in Town Council assembled to approve expenditures of \$5,968.52 from the Route 46 Highway Improvement Account (84-804-56) to pay Millet & Associates for engineering and design services on the reconstruction of Route 46.

**Acted on January 31, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---



**RESOLVE #R2013-081 TO APPROVE TOWN COUNCIL COMMITTEE  
APPOINTMENTS FOR THE 2013 CALENDAR YEAR**

Whereas, the Town Council of the Town of Bucksport maintains standing committees related to various Town functions; and,

Whereas, each year members of the Town Council are assigned to these various committees; and,

Whereas, for the 2013 Calendar year, the following committee assignments have been made;

**WATERFRONT COMMITTEE**

Mike Ormsby, Chairperson  
Frank Dunbar  
Glenn Findlay

**SEWER COMMITTEE**

Frank Dunbar, Chairperson  
David Kee  
Brian Leeman

**FINANCE COMMITTEE**

Mike Ormsby, Chairperson  
Brian Leeman  
Robert Howard

**SOLID WASTE COMMITTEE**

Robert Howard, Chairperson  
Brian Leeman  
Glenn Findlay

**STREETS AND ROADS**

Robert Howard, Chairperson  
Frank Dunbar  
Glenn Findlay

**APPOINTMENT COMMITTEE**

Robert Howard, Chairperson  
David Kee  
Brian Leeman

**ORDINANCE COMMITTEE**

Robert Howard, Chairperson  
Mike Ormsby  
David Kee

**NEGOTIATION COMMITTEE**

Michael Ormsby, Chairperson  
David Keene

**ECONOMIC DEVELOPMENT COMMITTEE**

David Kee  
Frank Dunbar  
Glenn Findlay

**COUNCIL REPRESENTATIVES FOR COMMITTEES:**

**RSU #25:** David Keene

**RECREATION COMMITTEE:** Glenn Findlay

**CEMETERY COMMITTEE:** Robert Howard

**HEALTH ADVISORY COMMITTEE:** David Kee  
**POLICE ADVISORY COMMITTEE:** Frank Dunbar  
**BUCKSPORT REGIONAL HEALTH CENTER:** Mike Ormsby

Be it resolved by the Bucksport Town Council in Town Council assembled to approve committee assignments for the 2013 Calendar year.

**Acted on January 31, 2013**

**Yes   6   No   0   Abstained      (Members Absent: David Kee)**

**Attested by: Kathy Downes, Town Clerk**

---